

**ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
VIDYUTH SOUDHA : : VIJAYAWADA**

Notification No. 05 /JS(Per)/2017, Dated:30 .10.2017

APGENCO Limited (Wholly owned by Government of A.P.) is one of the pivotal Organization of Andhra Pradesh, engaged in the business of Power Generation with an installed capacity of 4559.6 MW, invites applications from the qualified candidates for the post of Director (HR & IR). For further details visit www.apgenco.gov.in.

VIJAYAWADA
Date: 30.10.2017

K VIJAYANAND
Managing Director/APGENCO

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
VIDYUTH SOUDHA : :VIJAYAWADA

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1. Name of the Public Sector Utility : **APGENCO**
2. Name of the Post : Director (HR & IR)
3. Age of Applicant : The applicant shall not be above 62 years of age as on the date of notification
4. Qualification : The person shall have minimum Bachelor's or equivalent degree in the relevant area
5. Eligibility Criteria :
 - i) The person shall have at least 15 years of experience in the field relevant to the position.

For example, person who can be eligible for the post of Director (Thermal) Generation in APGENCO should have at least 15 years of experience in Construction, Designing, Development, Operation & Maintenance of Thermal Power Plants.
 - ii) The person shall have at least 25 years of professional experience with any State/Central Government and/or Government undertaking. Such person shall also have completed three years of minimum combined service in the categories of Chief Engineer and Superintending Engineer together or three years of minimum experience in the categories of Chief General Manager/Executive Director or an equivalent rank in the State Government/Public Sector Undertakings etc.
 - iii) The person shall have minimum Bachelor's/equivalent degree in the subject directly relevant to the position.

For example, a person who can be eligible for the position of Director (Finance) shall have at least Bachelor's Degree in Commerce or an equivalent subject. Qualified Chartered Accountants and Company Secretaries can also be considered as eligible person.
6. Tenure of appointee : Directors shall be selected initially for a term of two (2) years. The tenure of the appointee may be extended for a period of one(1) year at a time up to a maximum of two (2) extensions. All decisions related to extension of tenure shall be made after the approval of the competent authority with the recommendation of the Selection Committee based on the yearly assessment report of the Director. Candidates with outstanding assessment only shall be considered for re-appointment.
7. Emoluments :
 - (i) Lumpsum amount of Rs.90,000/- including DA, HRA & CCA minus pension per month apart from Security Guard Allowance-Rs.6838/- & Telephone Operator Allowance –Rs.6838/-shall be paid.
 - (ii) 10% on the lumpsum amount shall be enhanced every year.
 - (iii) Professional Development allowance - Rs.20,000/-
 - (iv) Special allowance - Rs.25,000/-
 - (v) Camp office allowance - Rs.30,000/-
8. Company profile : APGENCO was incorporated under the Indian Companies Act 1956 as wholly owned State Government Company. It is one of the pivotal Organisation of Andhra Pradesh, engaged in the business of Power Generation. Apart from operation & Maintenance of the power plants, it has undertaken the execution of the ongoing & new power projects scheduled under capacity addition programme and is taking up renovation and modernisation works of the old power stations.

The existing installed capacity of APGENCO is 4588 MW comprising 2810 MW (61.25%) Thermal, 1772.6 MW (38.63%) Hydro, 5 MW (0.12%) Solar power stations

9. Job Description and responsibilities : As decided and entrusted by the Board/Managing Director/APGENCO.
10. Submission of applications : i) In the prescribed format along with enclosures (As annexed) well in advance not later than Three weeks from the date of notification duly super scribing the post for which applied and addressed to : Managing Director, 3rd Floor, Vidyut Soudha, APGENCO, Vijayawada – 520 004.
- ii) APGENCO under any circumstances will not entertain the information if any furnished by the candidate subsequently. Applicants should be careful in filling up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at later stage.
- The candidate should not furnish any false/tampered/fabricated information or suppress any material information while filling of the application form.
- iii) Person selected if already in Government Service will have to seek retirement before appointment.
- iv) The applicant if in Government service should forward the application through proper channel. The forwarding authorities should also certify that, the entries in the application have been verified from the records and found correct and that no disciplinary/vigilance proceedings are pending or contemplated against the officer as well as no major/minor penalties imposed on the officer during the last ten years.
- v) Candidate if in service, the forwarding authorities should forward the application with the following documents.
- Up-to-date and complete confidential report (CR) dossiers in original/attested Xerox copies of last five (5) years Annual Confidential Reports (ACR) of the candidate, and vigilance clearance.
- The application of candidates received without the CR dossiers/ACRs, or which contain incomplete information, or received after the due date will not be entertained.
- APGENCO reserves the right to modify/cancel the notification and/or recruitment process without assigning any reason.
11. Check list : i) Application form in prescribed proforma as Annexed to the Notification in Duplicate
- ii) Attested copies in support of Age, Qualifications, Nationality, Caste.
- iii) Annual reports for the last 5 years where worked.
- iv) Evidence of work experience
- v) In Service applicants should submit the application through proper channel along with "No Objection Letter" from the controlling Officer/Head of Department.

Managing Director/APGENCO

ANNEXURE

APPLICATION FOR THE POST OF DIRECTOR (HR & IR)

- 1) (a) Name: _____
 (b) Father's Name: _____
 (c) Date of Birth: _____ Age as on the date of
 Notification _____
 (d) Candidate belongs to (OC/SC/ST/BC) _____
 (e) Date of entry into Service: _____
 (f) Native District _____

Affix
 photograph
 duly attested
 by the
 controlling
 officer/ HOD/
 any Gazetted
 Officer

2) Address with Telephone Nos:-

- (a) Permanent Address: _____
 (b) Present Address: _____
 (c) Director Identification Number (if any) _____
 (d) Designation of the Applicant (in full) (Present/Last) _____
 (e) Office Address, If in Service: _____
 (f) Telephone Nos.: Office: _____ Residence: _____ FAX No. _____
 Mobile No.: _____ Email Address _____

3) Eligibility Criteria:-

	As per job description	Possessed by the officer	Period	
			From	to
Educational/Professional Qualifications (along with the name of Institution)				
Pay Scale				
Length of Service in eligible pay scale				

4) Positions held/experience with reference to evaluation criteria during the last 15 years (as indicated in the notification):-

Sl.No.	Designation and place of posting	Organisation	From	To	Nature of work/ duties attended

5) Any other special Qualification/experience: _____

- 6) Foreign Assignments/Training if any: _____
- 7) Special achievements/Participation in important committees/working groups etc. if any:- _____
-
- 8) Assignments held/work experience relevant to the requirements of the post: _____
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- 9) In case the candidate is holding the present post on lien/deputation basis:-
- a) Name of the Organisation in which the lien is held
 - b) The date from which the lien is held
 - c) Date from which the candidate is on deputation
- 10) Vigilance Status:-
- a) Whether any punishment awarded to the applicant during the last 10 years YES/NO. if yes, the details thereof:- _____
 - b) Whether any action or inquiry is going on against him as far as his knowledge goes YES/NO. If yes, the details thereof:- _____
- 11) ACRs of last five years
- 12) Enclosures: Certified copies of all relevant documents/records

DECLARATION

I, _____ S/O _____

hereby certify that, I have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

I also certify that, I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

I certify that, the details furnished by me in Columns 1 to 12 are true and I am eligible for the post.

I further submit my willingness that, I will join the post, if selected. In case, if I give my unwillingness after interview is held, but before the appointment is processed or after issue of offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in any PSU under the administrative control of the Energy Department, Govt. of A.P. other than the one, to which I belong to.

Date:

(Name and Signature of the applicant)

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(To be filled by the PSU/Ministry/Department concerned)

It is certified that, the particulars furnished above have been scrutinized and found to be correct as per official records.

**SIGNATURE & DESIGNATION
of Competent forwarding authority with
Telephone No. & office seal.**