

O/o Security Inspector
Vidyut Soudha,
Gunadala,
Vijayawada.

Circular Memorandum No. 01/Security /VS Dt: 07.09.2017

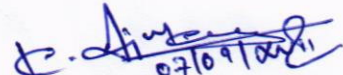
Sub:- APGENCO – SECURITY - Vehicles details of all employees to provide vehicle pass and parking place – Requesting - Regarding.

Ref:- 1. Approval of Managing Director/APGENCO Dtd: 08.08.2017
2. Approval of Joint Managing Director (Finance, Comml., IPCHR&IT)/APTRANSCO Dt: 03.08.2017.

@@@@@

With reference to the above cited subject, it is proposed to provide (a) vehicle passes to all vehicles entering in to the Vidyut Soudha office premises and also (b) to provide proper parking place for four wheelers and two wheelers.

2) All the employees/ Contract workers/ Out Sourcing/ Casual Workers of APGENCO/APTRANSCO/CE Zonal Office/ 220kV Sub Station are requested to furnish the details of their vehicles (Four wheelers/Two Wheelers) in the given proforma by 15.09.2017 to the Security Inspector Vidyut Soudha, Vijayawada.


Security Inspector
Vidyut Soudha

Copy to:

- ✓ CGM (Adm, IS & ERP)/APGENCO with a request to circulate to all employees } Duly Putting
Additional Secretary/APTRANSCO with a request to circulate to all employees } in website
CE /Zonal Office with a request to circulate to all employees
ADE/Maintenance/220kV Sub Station with a request to circulate to all employees


PS to Managing Director/APGENCO/VS/Gunadala/Vijayawada

PS to CMD/APTRANSCO/VS/Gunadala/Vijayawada

PS to JMD/Vigilance/APTRANSCO/VS/Gunadala/Vijayawada

PS to JMD (Finance, Comml, IPC, HRD & IT)/APTRANSCO/VS/Gunadala } for favour of information

ADE (T) to CV&SO/APGENCO/ VS/Gunadala/Vijayawada



Chief General Manager (Adm. IS & ERP) APGENCO, VS, VIJAYAWADA-4 INWARD No.....
07 SEP 2017
SE/Gen-III DS/Adm/Per SE/ERP & IT SE/ENQ DE/MPP/Tel PO
CGM (Adm. IS & ERP)

Pl put up in website

PROFORMA

1	NAME	
2	DESIGNATION	
3	EMPLOYEE ID	
4	ORGANISATION	APGENCO/APTRANSCO/CE(ZONALOFFICE)/ 220kV sub station
5	PHONE NUMBER	a) Official: b)Personnel:
6	OWN VEHICLE /CORPORATION PROVIDED	
7	TYPE OF VEHICLE	Two Wheeler/Four Wheeler
8	VEHICLE NUMBER	

Signature of employee

se