

**ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED**  
**VIDYUT SOUDHA : : VIJAYAWADA**

APGENCO – Enhancement of Permanent Imprest amount from Rs.1000/- to Rs.5000/- the limit of payment of petty bills by Imprest holders from Rs.500/- to Rs.1000/-, to all eligible officers and enhancement of pass orders value of imprest voucher of self from Rs. 500/- to Rs.1000/-- Orders – Issued.

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**G.O.O. No.173/JS(Per)/2025**

**Dt.17.10.2025**

**Read the following:**

1. G.O.O. No.165/GM(HR)/2002, Dt. 04.07.2002
2. T.O.O. (Addl. Secy-Per).Ms.No.2649, Dt. 29.12.2022
3. T.O.O. (Addl. Secy-Per).Ms.No.3146, Dt. 15.02.2024.
4. Lr.No.Addl.Secy/DS(E,IR&Reg)/AS(E,IR&Reg)/PO(Reg)/F.1444/2023,  
Dt.13.10.2025

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In the reference 1<sup>st</sup> cited, orders were issued delegation of enhanced powers to officers of APGENCO at Power Generating Stations and in Head Quarters to operate Permanent Imprest.

2. The APTRANSCO has issued the orders vide T.O.O. No. 2649, Dt. 29.12.2022 enhance the rate of Permanent Imprest of Rs.2,000/- to Rs.5000/- in respect of all the eligible imprest holders and officers. The limit of payment of petty bills by imprest Holders was also enhanced from Rs.500/- to Rs.1,000/- to all eligible officers and hereby authorized all the imprest holders to pass the vouchers of self, up to an amount of Rs.500/-. It was also ordered therein, the remaining terms and conditions stipulated in previous orders remains same and unaltered. The APTRANSCO vide Ref(3) have issued orders for enhancement of pass order value of imprest, voucher of self from Rs. 500/- to 1000/-.

3. After careful consideration and in partial modification of earlier orders, the APGENCO hereby enhances the rate of Permanent Imprest of Rs.1,000/- to Rs.5000/- (Rupees Five thousand only) in respect of all the eligible imprest holders and officers. Further the limit of payment of petty bills by imprest holders are also hereby enhanced from Rs.500/- to Rs.1000/- to all eligible officers and hereby authorize all the imprest holders to pass the vouchers of self upto an amount of Rs.1000/-. The remaining terms and conditions stipulated in previous orders remains same and unaltered.

4. These orders are issued with the concurrence of Director (Finance & Commercial)/ APGENCO.

5. These orders are also available in APGENCO website and can be accessed at the address <https://www.apgenco.gov.in>.

**NAGALAKSHMI. S, I.A.S.,**  
**MANAGING DIRECTOR**

To

All the Station Heads/Functional Heads at Head Quarters.

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**Copy to the:**

Dy.EE (T) to the Managing Director/APGENCO  
AO to the Director (Finance & Comml.)/APGENCO  
Dy.EE (T) to the Director (Thermal)/APGENCO  
Dy.EE (T) to the Director (Coal & Logistics)/APGENCO  
Dy.EE (T) to the Director (Hydel)/APGENCO  
JPO to the Director (HR&IR)/APGENCO  
AE(T) to the Chief General Manager (Adm.IS &ERP)/APGENCO  
PA to the Joint Secretary (Per)/APGENCO  
PA to the Chief of Vigilance & Security Officer/APGENCO  
Pay Officer//Accounts Officer (CPR)/APGENCO  
Stock File/Spare Copy.

**C. No. JS(Per)/DS(Estt.)/AS(Reg.)/PO(Reg.)/38/2023**

**//FORWARDED :: BY ORDER//**

  
**ASSISTANT SECRETARY**