

## **Under Section 4 (1) (b) (xv) of RTI Act.**

### **THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE**

"APGENCO is maintaining a website [www.apgenco.gov.in](http://www.apgenco.gov.in). Interested people can visit this website for desired information. If the required information is not available in the website they can send email to seeking the required information. If the required information is available and can be provided, the same will be provided within reasonable time.

Interested people can also send letters or e-mail to the Company seeking the desired (available) information.

Any citizen of India who desires to obtain any information under the Right to Information Act, 2005 (Act) may make a request preferably in the application format in writing or through electronic means to the Public Information Officer/Assistant Public Information Officer.

#### **Application Fee**

In accordance to directive given in the Gazette notification issued by Deptt. of Personnel & Training, Ministry of Personnel, Public Grievances and Pension, Govt. of India, vide no. 34012/8(s)/2005-Estt.(B) dated 16.09.2005, the application for obtaining Information under sub-section (1) of section 6 must be accompanied by prescribed application fee drawn in favour of account officer, payable at the local office where the application has been submitted. At present the application fee, which is subject to change from time to time, is as under:-

Application fee : Rs 10/-.

Mode of payment : By cash against proper receipt or by demand draft/banker's cheque/ Indian Postal Order in the name of concerned Pay Officer/Accounts Officer/PIO.

Persons who belong to BPL category are not required to pay any fee provided necessary documents are produced in support of their claim.

#### **Additional fee**

In case it is decided to provide the information, the Requester shall be informed of the additional fees, if any, required to be deposited by him/her for the information sought and information shall be furnished after the deposit of the fee by the Requester, as per the Act.

In accordance with directives given in the above mentioned Gazette notification dated 16/09/2005, for providing the information under sub-section 7, of the Act an additional fee shall be charged. At present, the applicable rates, which are subject to change from time to time, are given as under:-

- |   |                                          |                                                                                                |
|---|------------------------------------------|------------------------------------------------------------------------------------------------|
| a | For each page (in A-4 or A-3 size paper) | Rs. 2/- per page                                                                               |
| b | For a copy in larger size paper          | Actual charge or cost price                                                                    |
| c | For samples or models                    | Actual cost or price                                                                           |
| d | For inspection of records                | No fee for the first hour; and a fee of Rs. 5/- for each hour (or fraction thereof) thereafter |

Further, for providing the information under sub-section (5) of section of the Act, the fee shall be charged at the following rates:-

- |   |                                                |                                                                                                            |
|---|------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| a | For information provided in diskette or floppy | Rs. 50/- per diskette or floppy                                                                            |
| b | For information provided in printed form       | At the price fixed for such publication or Rs. 2/- per page of photocopy for extracts from the publication |

The mode of payment of above mentioned additional fees shall be the same as application fee."

### **Appeal**

"In case the Requester who does not receive a decision within the time specified in sub-section (1) of clause (a) of sub-section (3) of section 7 of the Act or is aggrieved by decision of the Public Information Officer, as the case may be, may within thirty days from the expiry of such period from the receipt of such a decision, prefer an appeal to the Appellate Authority for redressal of the grievance".

### **Library Facility for general public**

"Presently APGENCO does not have any Library Facility for general public".