

**ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED**  
**ABSTRACT**

APGENCO – APSEB (Revised) Conduct Regulations as adopted – Amendments – Issued.

G.O.O.No.658/JS (Per)/2010,

Date: 29.03.2011

Read the following:-

B.P.Ms.No.697 (Management Services), dated: 10.07.1978.

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The following amendments are issued to the A.P.State Electricity Board Employees' (Revised) Conduct Regulations which were adopted by the APGENCO.

**O R D E R:-**

In pursuance of sub-section (2) of section 133 of the Electricity Act, 2003 (Central Act 36 of 2003) read with rule 7 of the Andhra Pradesh Electricity Reforms (Transfer Scheme) Rules, 1999, the Andhra Pradesh Power Generation Corporation, after careful consideration makes the following amendments to the A.P.S.E.Board Employees (Revised) Conduct Regulations, as adopted.

2. They shall come into force at once.

**AMENDMENTS**

1. In Regulation 4, after sub-regulation (XLvi) the following sub-regulation shall be added; namely:-

“(xlvii)(1) Every employee is expected to keep his character above board and maintain a high standard of integrity. It is therefore the primary responsibility of the immediate superior officers to enforce such integrity. Heads of Offices and Heads of Units shall take all possible steps aimed at preventive vigilance to check corruption and to provide honest and efficient administration. The supervisory officers in the Heads of Offices and Unit Offices concerned should discharge this primary responsibility and take all possible steps to ensure the integrity, honesty, and devotion to duty of all employees under their control and authority. The Heads of Offices should be alert and vigilant, take cognizance of the lapses noticed, enquire into allegations levelled against the staff and officers working under them or their administrative control promptly on their own and avoid referring to the Anti-Corruption Bureau in a routine manner.

(xlvii)(2)All the Controlling/ Supervisory Officer should ensure timely submission of Annual Property Returns, and immediately on receipt scrutinize them thoroughly and satisfy themselves about the genuineness of the transactions and sources of acquisition and obtain necessary clarifications, and deprecate the practice of simply filing the returns. APGENCO decided that competent authorities should acknowledge the receipt of statements of transactions of sale or purchase of property in the prescribed proformae (enclosed).

2. **For Regulation 5**, the following Regulation shall be substituted; namely:-

**“5. Possession of properties :-**

(1) No employee of APGENCO shall, except after previous intimation to the said Corporation, acquire or dispose of, or permit any member of his family to acquire

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or dispose of, any immovable property by exchange, purchase, sale, gift or otherwise either by himself or through others.

**Note:** When an employee or a member of his family accepts "advance of rent" from a prospective tenant for the construction or completion of a building to be rented, it constitutes a transaction in immovable property and falls within the scope of the above sub-regulation.

Provided that any such transaction conducted otherwise than through a regular or reputed dealer shall be with the previous sanction of APGENCO.

"Provided further that any such transaction conducted otherwise than through a regular or reputed dealer viz.,

- (i) Banking institutions, including Co-operative Banks;
- (ii) Financial Corporations set up by the State Governments which provide loans for house construction;
- (iii) Apex Co-operative Housing Finance Institutions such as Delhi Co-operative Housing Finance Society; and
- (iv) Public Companies formed and registered in India with the main object of carrying on the business of providing long term finance for construction of purchase of houses in India for residential purposes like Housing Development Finance Corporation Limited, LIC, CANFIN and Nationalised Banks.

Shall be with the previous sanction of the APGENCO:

Provided also that no employee of the above said Corporation shall acquire or permit any member of his family to acquire any immovable property in any area in which land developmental schemes are under execution by or contemplation of, the said Corporation in which the employee is employed.

"Provided also that the employee of the said Corporation shall submit the particulars giving prior intimation or seeking prior sanction, in the following format:-

- (1) Name and Designation ;
- (2) Scale of Pay and Present Pay;
- (3) Purpose of application – sanction for transaction/ prior intimation of or transaction ;
- (4) Whether property is being acquired or disposed of ;
- (5) Probable date of acquisition/ disposal of property ;
- (6) Mode of acquisition/disposal ;
- (7) (a) Full details about location Viz., Municipal No., Street/ Village, Mandal, District and State in which situated;
- (b) Description of the property in the case of cultivable land, dry or irrigated land;
- (c) Whether free hold or leasehold;
- (d) Whether the applicant's interest in the property is in full or part (in case of partial interest, the extent of such interest must be indicated);

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- (e) In case the transaction is not exclusively in the name of the APGENCO's employee, particulars of ownership and share of each member;
- (8) Sale/purchase price of the property (Market value in the case of gifts);
- (8) (A) The APGENCO or any authority empowered by it in this behalf may, require its employee to render a full and true account of the cash found in his/her possession at any time and such account shall include particulars of the means by which and the sources from which, such cash was acquired;
- (8) (B) The APGENCO or any authority empowered by it in this behalf may, by general or special order require its employee on duty not to keep cash in his possession beyond a specified sum and to declare the case in his/her possession in the manner prescribed;
- (9) In cases of acquisition, source or sources from which financed/proposed to be financed:-
- (a) Personal savings; and
- (b) Other sources giving details.
- (10) In the case of disposal of property, was requisite sanction/intimation obtained given for its acquisition. A copy of the sanction/acknowledgment should be attached;
- (11) (a) Name and address of the party with whom transaction is proposed to be made;
- (b) Is the party related to the applicant? If so, state the relationship;
- (c) Did the applicant have any dealings with the party in his/her official capacity at any time, or is the applicant likely to have any dealings with him/her in the near future?
- (d) How was the transaction arranged? (whether through any statutory body or a private agency through advertisement or through friends and relatives. Full particulars to be given)
- (12) Any other relevant fact which the applicant may like to mention.

**Declaration**

I,..... hereby declare that the particulars given above are true. I request that I may be given permission to acquire/ dispose of property as described above from/ to the party whose name is mentioned in item 11 above.

OR

I, ..... hereby intimate the proposed acquisition/ disposal of property by me as detailed above. I declare that the particulars given above are true.

Station:

Signature:

Date:

Designation:

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**Note:**

1. In the above form, different portions may be used according to requirement.
2. Where previous sanction is asked for, the application should be submitted at least 30 days before the proposed date of the transaction.

Provided also that the APGENCO employee shall submit the request to APGENCO seeking prior permission duly obtaining acknowledgment of having made such a request and if no permission is received within one month, he/ she may go ahead with the transaction.

- (2) A APGENCO employee who enters into any transaction concerning any movable property exceeding rupees One lakh in value, whether by way of purchase, sale or otherwise, shall forthwith report such transaction to the said Corporation:

Provided that any such transaction conducted otherwise than through a regular reputed dealer shall be with the previous sanction of APGENCO.

- (3) Nothing in sub-rule(2) shall apply to any purchases made by a APGENCO employee for the performance of weddings, religious or special functions.
- (4) No APGENCO employee shall engage in any transaction which is of a speculative character relating to the purchase, sale or exchange of any immovable or movable property.
- (5) The provisions of sub-rules (1) and (2) shall not apply to:-
  - (i) the acquisition or possession of any property as trustee, executor or administrator;
  - (ii) any APGENCO land which is sold or granted on lease to any of its employee, in accordance with the rules in force.
- (6) Except with the sanction of APGENCO, no employee shall purchase, directly or indirectly in a sale by auction or otherwise conducted by or under the orders of said Corporation in which he/she is employed, any immovable or movable property owned or confiscated by the said Corporation or by the Government.
- (7) Every Employee of the said Corporation, other than a member of its General Service, shall on first appointment to its Service submit to APGENCO a statement of all immovable property/properties irrespective of its value and movable property/ properties whose value exceeds Rs.1,00,000/- owned, acquired or inherited by him or held by him on lease or mortgage either in his own name or in the name of any member of his family, in the forms prescribed in Annexure-I and II separately. He/she shall also submit to the said Corporation before 15<sup>th</sup> January of each year, through the proper channel, a declaration in the forms given in the Annexures-I and II of all immovable/movable property/properties owned, acquired or inherited by him/her or held by him/her on lease or mortgage, either in his/her own name or in the name of any member of his/her family. The declaration shall contain such further information as the APGENCO may, by a general or special order require. If in any year, an employee has not acquired or disposed of, any immovable or movable property or any interest therein, he/she shall submit declaration to that effect.

(2) For the Annexures, the following Annexures shall be substituted, namely:-

**ANNEXURE - I**

Statement of immovable property possessed, acquired and disposed of by  
Sri \_\_\_\_\_ or any other person on his/her behalf or any member of  
his/her family during year ending \_\_

(Sub-Regulation (7) of Regulation 5 of APSEB Conduct Regulations as adopted by  
APGENCO.)

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**Note:-**Details of acquisition of properties standing in the name of Hindu undivided family or partnership in which the officer holds a claim or share should be separately shown in the statement.

**ANNEXURE-II**



**Note:** Details of acquisition of properties standing in the name of Hindu undivided family or partnership in which the officer holds a claim or share should be separately shown in the statement.

- 8) The APGENCO, or any authority empowered by them in this behalf may, at any time, by general or special order, require a APGENCO employee to submit, within a specified period, a full and complete statement of all immovable property and movable property, of the specified value, held or acquired by him/her or any member of his/her family. Such statement shall, if so required by APGENCO or by the authority so empowered, include particulars of the means by which or the sources from which, such property was acquired.
- 9) If a APGENCO employee receives an order of transfer to a district in which he/she possesses, or has an interest in any immovable property, he/she shall forthwith report the fact to his immediate superior officer.

**3. After Regulation 6, the following shall be added; namely:-**

7(1) No APGENCO employee shall;-

- (i) accept, or permit any member of his/her family to accept from any person any gift, the receipt of which, or any service the performance of which, will place such employee under any kind of official obligation or embarrassment in relation to any person, however, if the offer of a gift cannot be refused without giving undue offence to the donor, it may be accepted and the matter reported to the APGENCO for decision as to its disposal; or
  - (ii) receive any address or accept any felicitation or entertainment held in his honour:  
Provided that nothing in this sub-rule shall apply to:-
    - (a) gifts of flowers or fruits of trifling value;
    - (b) gifts of a value, reasonable in all circumstances of the case, from relations, and gifts of a value of less than two hundred rupees from personal friends presented to an employee or to any member of his/her family on ceremonial occasions such as weddings;
    - (c) the performance of an occasional service of a trifling nature; or
    - (d) the sitting for a group photo with officers and the members of the staff of his/her office.
  - (iii) Stay in any Guest House owned by a private person and enjoy his hospitality.
- (2) If any question arises whether the receipt of a gift or the performance of a service places the APGENCO employee under any kind of official obligation or embarrassment, the decision of APGENCO thereon shall be final.

::7::

- (3) No APGENCO employee shall receive any towel, key, scissors or other similar articles offered to him/her in connection with any ceremonial function such as the laying of foundation stone or the opening of a building.
- 7-A. Every APGENCO employee shall intimate to the Competent Authority within fifteen days from the date of receipt of any foreign currency or foreign goods of value of more than Rs.10,000/- from any person by him or by any person of his family or by any person on their behalf, in the form given in the Annexure III to these rules.

### **ANNEXURE – III**

Intimation of Foreign Currency/Goods received by the APGENCO employee Sri \_\_\_\_\_ under Regulation 7-A of the APSEB Conduct Regulations as adopted by APGENCO.

1. Name of the APGENCO employee :
2. Designation & Official Address :
3. Department/wing to which he/she belongs :
4. Date of receiving/accepting of Foreign Currency/ Goods :
5. Nature of the Foreign Currency/ Goods received/accepted:
6. Sources from which received/ accepted :
7. Reason/purpose for which the foreign currency/goods were received/accepted:
8. The relationship of the sender to the recipient and name, occupation and full address of the sender :
9. Whether the foreign currency/goods received/accepted were intimated to the concerned authorities and customs or to the appropriate authority:
10. Whether the foreign currency/goods received/accepted were declared to Income Tax Department. If so, details to be furnished:
11. Mode and method or receipt/ acceptance of the foreign currency/ goods by the APGENCO employee or his dependents:
12. Whether the APGENCO employee having any official dealings from whom the foreign currency/goods were received/accepted:
13. Details of any expenditure incurred by the APGENCO employee in receipt/ acceptance of the foreign currency/goods:

**Signature of the employee**

Station:

Date:

- 8(1). No APGENCO employee shall engage directly or indirectly in any trade or business save in the course of his/her official duties.

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**Explanation:**Canvassing by an employee in support of the business of Insurance agency, Commission agency and the like owned or managed by his wife or any other member of his/her family shall be deemed to be breach of this sub-rule.

- (1-A) Every APGENCO employee shall report to the APGENCO if any member of his/her family is engaged in trade and business or owns or manages an Insurance agency or Commission agency.
- (2) No APGENCO employee shall speculate in any investment.
- (3) No APGENCO employee shall make, or permit any member of his/her family to make, any investment likely to embarrass or influence him/her in the discharge of his/her Official duties.
- (4) The decision of APGENCO shall be final in respect of any question arising under this rule.

**9. Prohibition to take part in the Promotion, Registration of a Bank etc.,**

No APGENCO employee shall in his/her private capacity, except with the previous sanction of APGENCO, take part in the promotion, registration or management of any bank or other company registered under the relevant law for the time being in force:

Provided that an employee may, in accordance with the provisions of any general or special order of APGENCO, take part in the promotion, registration or management of a Co-operative Society registered under any law relating to Cooperative Societies for the time being in force in the State:

Provided further that no APGENCO employee shall, without the previous sanction of the APGENCO except in the discharge of his/her official duties, take part in promotion, registration or management of any Co-operative Society for Commercial purpose.

Encl: As above

**SUTIRTHA BHATTACHARYA  
CHAIRMAN**

To

All Chief General Managers/APGENCO.

All Chief Engineers/APGENCO.

All Financial Advisor & Chief Controllers of Accounts/APGENCO.

The Joint Secretary (Personnel)/APGENCO.

All Superintending Engineers/APGENCO.

Copy to the:

PS to Chairman/APGENCO

PS to Managing Director/APGENCO

AS to Joint Managing Director/APGENCO.

DE/ADE (T)/EE (T)/PO to All Directors/APGENCO.

PA to ED(IS)/APGENCO.

Chief of Vigilance & Security/APGENCO.

Company Secretary/APGENCO .

All Dy CCAs/Dy.Secretaries/All Asst.Secretaries/Law Officers/APGENCO

All Senior Accounts Officers/Accounts Officers/APGENCO.

All Divisional Engineers/DE/MPP/APGENCO

DS (General)/GAD/A.P. Secretariat.

All Sections in P & G Service

- The General Secretary, A.P.E.E.Union (Regd.No.1104)(Recognized), Mint Compound, Hyderabad.
- The Secretary General, APSEB Employees Union (Regd.No.327)(Recognized), Mint Compound, Hyderabad.
- The General Secretary, Telugunadu Vidyut Karmika Sangham (Regd.No.B-1245), (Recognized), Mint Compound, Hyderabad.
- The General Secretary, A.P.Power Generating Employees Union (Regd.No.E-1535), H.Q.SRT-30 "A" Colony, VTPS, Ibrahimpatnam, Krishna District.
- The Secretary General, APSE Board Engineers Association(Regd.No.874), Somajiguda, Hyderabad.
- The Secretary General, APGENCO Diploma Engineers Association (Regd.No.H-48), Affiliated to APPGEU-E-1535, H.Q.SRT-30 'A' Colony, VTPS, Ibrahimpatnam.
- The General Secretary, A.P.S.E.B.Accounts Officer's Association (Regd.No.C5)/APGENCO, Vidyut Soudha, Hyderabad.
- The General Secretary, A.P.Power Diploma Engineers Association (Regd.No.B-473), (Recognized), H.No.5-9-22/55, Adarsh Nagar, Hyderabad.
- The General Secretary, APSEB Chemists Association (R.No.756), Paloncha, -507115.
- The General Secretary, Andhra Rashtra Power Employees Union (Regd.No.G-445), H.No.1-8-565/5, RTC "X" Road, Hyderabad-20
- The General Secretary, State Scheduled Tribe Employees Welfare Association (Regd.No.956/78), Mint Compound, Hyderabad.
- The General Secretary, Junior Accounts Officers Association (R.No.880), Vidyut Soudha, Hyderabad.
- The General Secretary, All Projects Electricity Employees Union (R.No.1076), Onukudelli, Dist.,Koraput, Orissa(Affiliated to APSE Union Regd.No.1104)
- The General Secretary, United Electricity Employees Union (Regd.No.B-1829), 1-1-60/4, Musheerabad, Hyderabad-20.
- The General Secretary, A.P.S.E.B. Assistant Engineers Association (Regd.No.1185), New Paloncha-507115.
- The Secretary General, A.P.S.E.B Secretariat Employees Association (Regd.No.54/69), Vidyut Soudha, Hyderabad.
- The General Secretary, A.P.S.E.B. Technical Employees Union (Regd.No.B-2275), C/o Sri K.Sampath Reddy, H.No.6-1-49/5, Mint Compound, Hyderabad.
- The Secretary General, APSEB SC & ST Employees Welfare Association,(Regd.No.1589), H.O: Mint Compound, Opp. A.P.Text Book Press, Khairatabad, Hyderabad.
- The General Secretary, A.P.E.E. P&G and Officers Association (Regd.No.EEA 10656), Mint Compound, Hyderabad.
- The President, APSEB Retired Employees Welfare Association 7/26-3, Bhagya Nagar, Guntakal 51 801.
- The Secretary, APSEB Retired Welfare Association 12-2-323/A/77, Santosh Nagar, Mehdipatnam, Hyderabad.
- The Secretary, APSEB Retired Welfare Association 12-2-323/A/77, Santosh Nagar, Mehdipatnam, Hyderabad.
- The General Secretary, APSEB Retired Officers Welfare Association 1-24-47, Venkatapuram, Secunderabad.
- The General Secretary, The Dist. APSEB Retired Officials Welfare Association (Regd.No. 418/02),D.No.7-8-13, Velamuri Street,, Ramaraopeta, Kakinada -533004.
- The General Secretary, A.P.S.E.B Security Officers Welfare Association, (Regd.No.4024/91) O/o ASO/Vidyut Soudha, Hyderabad.
- The General Secretary, Machkund Workers Union (Regd.No.301),Onukudelli.
- The President Power Gen. Coprn., BC Employees Welfare Association (Regd.No.1204/01) H.No.14-3-237, Goshamahal, Begum Bazar, Hyderabad – 12.
- The General Secretary, Telangana Electricity Employee's Association (Regd.No.H-61/05) H.No.14-3-237, Goshamahal, Begumbazar, Hyderabad-12.
- The General Secretary, Telangana Rashtra Vidyut Karmika Sangam (Regd.No.H-58), Affiliated to TRS Q.No.3-7-443, Besides 132/33 KVSS, Jagtial Road, Karimnagar.
- The General Secretary, Andhra Pradesh Electricity Staff & Workers Union (Regd.No.H-64) Affiliated to AITUC, H.No.3-5-912, Himayatnagar, Hyderabad.
- The General Secretary, Telengana Vidyut Engineers Assn., (Regd.No.1438/2007), KTPS., Paloncha.

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- The General Secretary, Genco Engineers Assn. (1269/09/T5), Omshanti Towers, Plot No144, Motinagar, Hyderabad.
- The General Secretary, APGENCO JAOs Association (Regd.No.1967 of 2005) Stores Section O/o FA&CCA(A/cs)"A" Block, 3<sup>rd</sup> Floor, Accounts Wing, VS/Hyderabad.
- The General Secretary, Andhra Pradesh GENCO Employees Union (Regd.No.H-67), "A" 114, Vertex Pride Apartments, Nizampet Road, Kukatpally, Hyderabad.
- The General Secretary, Machkund Hydro Electricity Employees Union, (Regd.No.189 Jey), Onukudelli.
- The General Secretary, Electricity B.C. Employees Welfare Association (Reg.No.1681/2006), Q.NO.E-40, APGENCO Housing Colony, KTPP, Chelpur, Bhupalapally, Warangal-506 168.
- The General Secretary, APGENCO Personnel Services Employees Welfare Association, (Regd. No. 299/08), H.No.6-3-572, Room No.401, B-Block, VS, Hyderabad.
- The Secretary General, Electricity OC Employees Assn., (Reg.No.1088/08), H.No.1-1-287/33A, Chikkadapally, Hyderabad.
- The General Secretary, Genco Mechanical Engineers Association (Regd.No.1805/02), Qr.No. BED-5, KTPS-'C' Colony, Paloncha – 507115.
- The Secretary General, AP Power Engineers Assn., (Regd.No.279/09), H.No.1-9-286/2/4/2/A, Ram Apartments, Vidyanagar, Hyderabad – 44.
- The General Secretary, A.P. Tansco & Genco SC/ST & Dalitha Christian Employees Association, Plot No.216, Behind Donald Church, Shivanagar Colony, Hyderguda Post, Hyderabad-48.

**C.No.JS(Per)/DS(E)/AS(P-NT)/PO.Reg/186/2010**

**// FORWARDED :: BY ORDER //**

PERSONNEL OFFICER

**::11::**

**ENCLOSURES TO SUB-REGULATION xlviii TO REGULATION 4 OF APSEB  
(REVISED) CONDUCT REGULATIONS.**

Solemnly affirmed at . . . . . this . . . . . day of . . . . . (year).

Signature and designation of the  
officer making the affidavit.

**(1)**

**Particulars to be furnished by APGENCO employee while giving prior  
intimation or seeking prior sanction, under Regulation 5 of Andhra Pradesh  
State Electricity Board (Revised) Conduct Regulations.**

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1. Name and Designation:
2. Scale of pay and present pay:
3. Purpose of application / sanction for transaction /  
prior information of transaction:
4. Whether property is being acquired or disposed of:
5. Probable date of acquisition / Disposal of property:
6. Mode of acquisition / Disposal:
7. (a) Full details about location viz Municipal No.,  
Street/Village/Mandal, District and  
State in which situated:  
(b) Description of the property, in the case of  
Cultivable land, dry or irrigated land:  
(c) Whether free hold / or lease hold:  
(d) Whether the applicant's interest in the property  
is in full or part (in case of partial interest, the  
extent of such interest must be indicated):  
(e) In case the transaction is not exclusively in the  
name of the APGENCO employee, particulars  
of ownership and share of each member:
8. Sale/purchase price of the property (market  
value in the case of gifts):
9. In the cases of acquisition, source or sources  
from which financed/proposed to be financed —  
(a) personal savings:  
(b) other sources giving details:
10. In the case of disposal of property, was requisite  
sanction obtained/ intimation given for its acquisition.  
A copy of the sanction/ acknowledgment be attached:
11. (a) Name and address of the party with whom  
transaction is proposed to be made:  
(b) Is the party related to the applicant? If so,  
state the relationship:  
(c) Did the applicant have any dealings with  
party in his official capacity at any time,  
or is the applicant likely to have any  
dealings with him in the near future?  
(d) How was the transaction arranged?  
(whether through any statutory body or a  
private agency through advertisement or  
through friends and relatives, Full  
particulars to be given):
12. Any other relevant fact which the applicant  
may like to mention.

Contd....12

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**DECLARATION**

I . . . . . hereby declare that the particulars given above are true. I request that I may be given permission to acquire/dispose of property as described above from/to the party whose name is mentioned in item 11 above.

**OR**

I . . . . . hereby intimate the proposed acquisition/disposal of property by me as detailed above. I declare that the particulars given above are true.

Station: Signature:  
Date: Designation:

Note: 1. In the above form, different portions may be used according to requirement.

1. Where previous sanction asked for, the application should be submitted atleast 30 days before the proposed date of transaction.

**(2)**

**Intimation of foreign currency/goods received by APGENCO employee Sri..... under Regulation 7A of the Andhra Pradesh Electricity Board (Revised) Conduct Regulations.**

\*\*\*\*

1. Name of the APGENCO employee:
2. Designation and official address:
3. Department to which he belongs:
4. Date of receiving/accepting of foreign currency/goods:
5. Nature of the foreign currency/goods received/accepted:
6. Sources from which received/accepted:
7. Reasons/purpose for which the foreign currency/goods were received/accepted:
8. The relationship of the sender to the recipient and name, occupation and full address of the sender:
9. Whether the foreign currency/goods received/accepted were intimated to the concerned authorities and Customs or to the appropriate authority:
10. Whether the foreign currency/goods received/accepted were declared to the Income tax Department. If so, details to be furnished:
11. Mode and method of receipt/acceptance of the foreign currency/goods by the APGENCO employee or his dependents:
12. Whether the APGENCO employee is having any official dealings from whom the foreign currency/goods were received/accepted:
13. Details of any expenditure incurred by the APGENCO employee in receipt/acceptance of the foreign currency/goods:

Station: Signature ....  
Date: Designation of the  
APGENCO employee

(3)

**Statement of immovable property possessed, acquired and disposed of by APGENCO employee Sri- - - - - or any other person on his behalf or by any member of his family during year ending- - - - -, under Regulation 5(7) of A.P.S.E.Board (Revised) Conduct Regulations.**

\*\*\*\*

Nature of property	Situation of property (Survey/Municipal Number, with extent)	Held in whose name	Date & mode of acquisition/ disposal
(1)	(2)	(3)	(4)
1. House			
2. Flat			
3. Shop			
4. House plot			
5. Agrl. land (dry or wet)			
6. Any other (immovable property)			
Price paid/ Obtained	Source of payment	Whether information given or sanction obtained (with reference No. and date	Annual income from property
(5)	(6)	(7)	(8)

Station:

Date:

Signature ....  
Designation of the APGENCO employee.

Note:- Details of acquisition of properties standing in the name of Hindu undivided family or partnership in which the officer holds a claim or share should be separately shown in the statement.

**(4)**

**Statement of movable property possessed, acquired and disposed of by APGENCO employee Sri— - - - - or any other person on his behalf or by any member of his family during the year ending - - - - - , under Regulation 5(7) of APSEB (Revised) Conduct Regulations.**

\*\*\*\*\*

Nature of Property	Held in whose name	Date and mode of acquisition/ disposal	Name & Address of person from whom acquired/ to whom disposed of.
(1)	(2)	(3)	(4)

Movables (whose value exceeds Rs.20,000)

**Vehicles**

- Motor Car
- Motor Cycle/Scooter
- Any other vehicle

**Electrical Goods**

- Air Conditioner
- V. C .R./Television
- Refrigerator
- Any other goods

**Jewellery**

- Ornaments
- Vessels etc.

**Investment & Cash**

- Bank deposits/Debentures/ Shares, Bank balance etc.

**Furniture.**

**Livestocks.**

**Any other goods.**

Whether transaction done within the limits of jurisdiction.	Price paid/obtained.	Source of Payment.
(5)	(6)	(7)

Note:- Details of acquisition of properties standing in the name of Hindu undivided family or partnership in which the officer holds a claim or share should be separately shown in the statement.

Station:

Signature ....

Date:

Designation of the employee

::15::

(5)

**Acknowledgment of intimation of transactions of sale or purchase under Regulation 5 (1)/(2) of APSEB Conduct Regulations.**

\*\*\*\*\*

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED

MEMO/PROCEEDINGS No.

DT:

Sub:- APGENCO – APSEB Conduct Regulations (as adopted by APGENCO) - Intimation about transactions relating to sale or purchase from the employee - Receipt - Acknowledged.

Ref:- From Sri \_\_\_\_\_, Letter dated

\*\*\*

The intimation under sub-rule (1) / (2) of Regulation 5 of Andhra Pradesh State Electricity Board (Revised) Conduct Regulations is received from Sri ..... dated ..... and the same is acknowledged.

SIGNATURE/SEAL

To  
Sri

(6)

**Acknowledgment of property statements under Regulation 5 of APSEB Conduct Regulations.**

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ANDHRA PRADESH POWER GENERATION CORPORATEION LIMITED

Sub:- APGENCO – APSEB Conduct Regulations (as adopted by APGENCO) - Property Statements of the year ..... – Receipt - Acknowledged.

Ref:- From Sri \_\_\_\_\_ Letter dated

\*\*\*

The property statements for the year ..... sent with the reference cited are received.

SIGNATURE/SEAL

To  
Sri