

GENERAL MANAGER
APGENCO, Vidyut Soudha
HYDERABAD - 82.
24 AUG 2009

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED

ABSTRACT

APGENCO - Right to Information Act 2005 - Constitution of Committees-
Orders - Issued.

G.O.O.No.185/CGM(IR)/2009

Date:20.08.2009

Read the following:-

G.O.O.No.337/CGM(IR)/2006, dtd.23.09.2006.

ORDER :

Under Section 4(1)(a) of RTI Act every public authority shall maintain all records duly catalogued and indexed and computerized and published within 120 days from the enactment of this act. Accordingly, vide reference first cited a committee was constituted who had made interim arrangement, compiled information and placed in the website. However there are various obligations as prescribed under the Act to be carried out by the public authority which are not covered in the interim report. In one of the case taken up with the Chief Information Commissioner, A.P Information Commission certain observations are made pointing out non compliance of Section-4 in a comprehensive manner.

2) In view of the above, it has been decided by the APGENCO to constitute two committees comprising of following members to submit report:-

Group-I - Duties and responsibilities of all cadres

- i) Chief Engineer (Elecl.)/Gen.I
- ii) Chief Engineer (Elecl.)/Projects
- iii) Chief Engineer/Civil/Thermal
- iv) FA&CCA(Accounts)
- v) Joint Secretary (Per) - Convenor

Group-II - Manuals, procedures, regulations etc. and procedures and updation of information in Headquarters/Sites

- i) Chief General Manager(IR)
- ii) Chief General Manager (HR)
- iii) FA&CCA(Audit)
- iv) Chief General Manager (Adm.) - Convenor

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- 3) The first group shall go into the details of existing work practices, powers vested with authorities in each cadre as envisaged in various orders, schemes, policies, regulations and submit a report describing the powers and duties of officers and employees of all the cadres/designations working in different Power Stations and Head Quarters thus facilitate to place them in the website as required in Section 4(1)(b)(i) to (iv)
- 4) The second group shall collect, compile and prepare all the rules and regulation and manuals and various other orders issued from time to time formulated for discharging of duties by employees of various cadres/categories so that the material shall be placed in the website as required under Section 4(1)(b)(v) to (xvii)
- 5) These committees shall invariably submit the report by 30.09.2009.

K. VIJAYANAND
MANAGING DIRECTOR

To:

The Chief Engineer (Elecl.) / Gen.I/ V.S./ Hyd.
The Chief Engineer (Elecl.) / Projects / V.S./ Hyd.
The Chief Engineer (Civil)/Thermal / V.S./ Hyd.
The FA& CCA(Accounts)/ V.S/ Hyd.
The Joint Secretary (Per.)/ V.S/ Hyd.
The CGM(I.R)/CGM(H.R)/ CGM(Adm.)/ V.S/ Hyd.
The FA&CCA(Audit)/ V.S/ Hyd.

Copy to:

PS to Chairman/APGENCO.
PS to Managing Director/APGENCO.
Dy.CCA to Director(Finance)/APGENCO.
AS to Director(Projects)/APGENCO.
EE/Techl. to Director(Technical)/APGENCO.
ADE/Techl. to Director(Hydel)/APGENCO.
PO to Director(HR)/APGENCO.
PAs to ED(IS)/ ED(Coal)/ APGENCO
PAs to Chief General Managers(Adm.)/[I.R]/[HR] /APGENCO.
PA to JS[Per.]/APGENCO.
Stock File/Spare

//FORWARDED :: BY ORDER//

PERSONNEL OFFICER