

**ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED**  
**ABSTRACT**

CTP-9/2005-Estt – APGENCO – Outsourcing of maintenance of Fire Stations in various Generating Stations – Terms and conditions - Sanction – Accorded.

G.O.O.No.487/CGM(HR)/2005

Dt-21 .3.2006

**Read the following:**

1. G.O.Ms.No.13, dt-9.1.2004 of Home (Prisons-A) Dept. of A.P.
2. G.O.Ms.No.267, dt-7.12.2004 of Home (Prisons -A) Department of A.P.
3. Minutes of 52<sup>nd</sup> Board Meeting held on 23.12.2005
4. From Chief (V&S), Approved Note dt-27.1.2006

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**ORDER:**

After careful consideration, the Andhra Pradesh Power Generation Corporation Limited accords approval for outsourcing of maintenance of existing in the following Generating Stations in APGENCO with immediate effect and Fire Station are to be called as FIRE OUT POST and are to be manned by 16 Fire personnel to perform duty in 2 shifts, i.e. 8 Fire personnel per 12 hours shift (7 personnel including Driver Operator and 1 Supervisor per each shift), in each FIRE OUT POST as per the Fire Standards.

S.No.	APGENCO FIRE OUT POST	Strength of Fire Personnel to be engaged
1	KTPS (O&M) (I to IV Stages)/Paloncha	16
2	KTPS V Stage/Paloncha	16
3	RTS/Ramagundam	16
4	NSHES/Nagarjunasagar	16
5	LSHES/Mothugudem	16
6	GTPS/Vijjeswaram	16

2. Sanction is hereby accorded for an amount of Rs: 57,67,104/- (Rupees fifty seven lakhs and sixty seven thousand and one hundred only) with the following estimated amount for the above 6 "Fire out posts" per year as per the guidelines issued in G.O. 1st cited with effect from the date of actual utilisation:

- |     |  |                                   |
|-----|--|-----------------------------------|
| (a) | Salaries and wages for 16 personnel<br>Per each fire outpost : | Rs: 7,73,200/-                    |
| (b) | uniform to the 16 personnel<br>per each Fire outpost:          | Rs: 80,000/-                      |
| (c) | Margin on project cost @15%                                    | Rs: 1,02,984/-                    |
| (d) | Expenditure for each fire outpost per year                     | Rs: 9,61,184/-                    |
| (e) | Total Expenditure for 6 Fire Outposts                          | 6 X 9,61,184/-<br>Rs: 57,67,104/- |

4. The following shall be THE TERMS AND CONDITIONS OF CONTRACT for outsourcing of Fire Stations for Maintenance by private service providers in conformity with the guidelines issued by Govt. of AP vide G.O. 1<sup>st</sup> cited.

(i) The objectives sought to be achieved in preferring outsourcing are effective performance and cost remunerative. For 2 shifts of duty (12 hours per shift) the requirement of number of personnel is 16. The term during which such "Fire Out posts" shall function initially is for a period of 6 years and the term may be extended further at the discretion of APGENCO.

(ii) **STAFF PATTERN**

(a) **Riding crew:** There must be 7 trained fire personnel including 1 Driver Operator and 1 Supervisor in each shift (12 hours per shift) and round the clock to respond calls.

(b) **Station Level:** There must be one member other than the riding crew at the station round the clock to receive and answer phone calls and inquiries from the Generating Station authorities. For 2 shifts 2 persons (per each shift 1 person) will be required.

(c) All the outsourcing fire personnel shall possess the minimum qualification of pass S.S.C. examination or its equivalent examination. They must be within the age group of 18 to 40 years. All the members must be physically fit for conducting fire fighting and rescue operations.

(iii) **UNIFORM:**

The outsourcing fire personnel shall wear private security uniform, i.e. Navy Blue Pant, Light Blue shirt, Black Beret cap, Blue Helmet, Rubber Gum shoe, Black Leather shoe with blue socks, black whistle chord and web belt. No private outsourcing fire personnel should wear Andhra Pradesh Fire Service symbols or markings.

(iv) **TRAINING**

All the outsourcing fire personnel appointed in the Fire Outposts shall undergo Basic Training in firefighting and rescue operations for a period of 4 months at State Training School of Fire Department. The expenditure on training shall be borne by the provider/agency of such service.

(v) **APPLIANCES AND EQUIPMENT**

The appliances and equipment shall be maintained properly with utmost care at each outsourced fire stations. All the appliances and equipment should be carefully handled without mishandling or rough handling. The Fire Tenders and fire equipment will be supplied by the APGENCO.

(vi) **FUNCTIONING UNDER THE CONTROL OF APGENCO SECURITY/FIRE OFFICERS:**

The outsourced fire stations shall function under the guidance and control of APGENCO Security/Fire Officers.

(vii) **MAINTENANCE OF RECORDS:**

The outsourcing agency's establishment shall maintain daily occurrence book, log books, attendance register etc., and also should submit fire reports and rescue call reports to the officer of security concerned of the generating station within hour after attending the calls and whenever required by the officers and shall also maintain such other registers or records, as may be prescribed for the effective functioning by the security/Fire officers of the Generating Stations.

(viii) **PENALTIES:**

- a. With effect on and from the date of functioning of the outsourcing Fire service agency, the agency shall be, and shall always be responsible to implement the provisions of all Labour Laws in force and applicable to the personnel engaged by such outsourcing agency/establishment. It is hereby clarified that such outsourcing agency/establishment shall entail and be liable for all penal consequences for any violation of the provisions of such laws, committed by such agency/establishment.
- b. The outsourcing agency's establishment shall be liable for payment of penalty for failure in quick turnout/quick responding and failure to conduct effective fire fighting and rescue operations at the fire ground. The minimum penalty for the reasons to be recovered in writing, livable shall be a sum of Rupees 30,000/- Per call, or as decided by the APGENCO Unit Head.
- c. The outsourcing agency's establishment is liable for payment of penalty together with the recovery of cost of appliances and equipment for mis handling or rough handling of appliances and equipment .
- d. For second and subsequent failures, the Chief of Vigilance & Security of APGENCO, for reasons to be recorded in writing, is empowered to levy such penalty in the circumstances of such failure, as deemed fit and proper.

(ix) **MODE OF PAYMENT:**

- a. The sums payable to the outsourcing agency's establishment shall be paid in every month as stipulated in the agreement entered into between the APGENCO and outsourcing agency's establishment.
- b. The Security Officer of the concerned unit of APGENCO shall make assessment and payment may be made with the approval of unit Head of the Power Project unit.
- c. The provident fund and insurance for the candidates have to be borne by the agency/establishment.

**SELECTION PROCEDURE:**

- d. On behalf of APGENCO, The Home Dept., Govt. of A.P will select and recruit the outsourcing agency, provide induction training to the recruited staff and to fix the accountability on the agency for maintenance of the above six fire stations in accordance with the terms and conditions of the contract entered into for the purpose. The Chief of Vigilance & Security/APGENCO is one of the members of Recruitment Committee which may be constituted by the Home Department. Other conditions being equal, preference may be given to CMEY groups.
- e. The selected outsourcing Agency shall, immediately following the date of awarding the contract, complete imparting of training to its personnel with in a

- f. period of 4 months; and commence operation of its services from the 1<sup>st</sup> day of the next month followed by the month in which imparting of training is completed.
- g. If for any reason beyond the control of the selected party the party fails to commence service as stipulated, the APGENCO shall be competent to extend time as it deems fit. So however, the time extended shall not exceed thirty clear days.
- h. The successful agency shall deposit 1/10<sup>th</sup> of the successful bid amount. The deposit shall be forfeited to the APGENCO in case the agency fails to commence services within 100 clear days from the date of awarding contract.
- i. APGENCO may, for the reasons to be recorded in writing, either cancel or modify the terms and conditions of the contract if it deems fit.
5. This order is issued with the concurrence of Director(Finance) vide U.O.No.796, DT-6.2.2006
6. The Chief of Vigilance and Security is requested to take necessary action accordingly.

AJAY JAIN  
MANAGING DIRECTOR

To  
The Chief Engineer/O&M/KTPS/Paloncha  
The Chief Engineer/O&M/KTPS - V  
The Chief Engineer/O&M/LSHES/Mothugudam.  
The Superintending Engineer /O&M/RTS/Ramagundam.  
The Superintending Engineer /O&M/NSHES/Nagarjuna Sagar.  
The Superintending Engineer /O&M/GTPS/Vijjeswaram  
Copy to the:Chief of Vigilance & Security/Vidyut Soudha/Hyderabad.  
All Chief Engineers/FA&CCAS/Dy.CCA/Audit  
All Deputy Secretaries// All Security Officers// Asst.Security Officers  
OSD(Tech) to Director (Thermal)//ADE(Tech) to Director (Hydel)  
EE (Tech) to Director (Technical)//SAO to Director(Finance)  
PA to Director(Commercial)//PA to CGM(Adm)//PA to CGM(HR)//PA to CGM(IR).

C.No.CGM(HR)/DE(MPP)/ADE(MPP)/147/2006

// FORWARDED :: BY ORDER //

*[Signature]*  
DIVISIONAL ENGINEER  
MAN POWER PLANNING