

ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
ABSTRACT

APGENCO - Annual Training plan - Training Calendar for the year 2006-07 for the In-house training programmes to be organized at Training Institute , VTPS , Ibrahimpatnam - Sanction Accorded

G.O.O No.111

Dt. 24 . 5.2006

Read the following

Lr.No.CEE/TI/VTPS/Tech/F.21/D.No.164/2005 , Dated 23.03.2006

ORDER:

The Chief Engineer/Training Institute / VTPS vide his letter in the reference cited has submitted the estimate and the training calendar for the year 2006-07 under Annual Training Plan along with the particulars of the estimated expenditure and requested for sanction of the amount . The CE/TI/VTPS also submitted for budget sanction towards R&D Lab expenditure and the Annual maintenance Contract for Xerox machine , Computer systems , Projectors etc.

2. The programmes proposed by CE/TI/VTPS to be organized during the year 2006-07 include the following :

1. 3 months Induction training programmes for AEs(Electrical , Mechanical, Civil , Electronics , Computers and Instrumentation and Controls) for 4 batches
2. Two weeks refresher course on O&M of TPS
3. Three days workshops on LT Switch Gear
4. Two days workshops/Seminars on Instrumentation and Auto controls , Boiler & its Auxiliaries , Turbine & Auxiliaries , Turbo alternator & Exciter , Protection and Electrical system , Coal handling plant , Structural analysis & Design , thermal Power station operation , Turbo Supervisory Instruments and VFDs , Computer hardware concepts , Service matters and office procedures etc .
5. One day Workshops/Seminars on HT Switchgear , pumps , Mill Maintenance and Performance Organization , Condition monitor bearings , cooling towers , Electrostatic Precipitator and Air Heater , Battery Maintenance , Motor Maintenance.
6. Two days Management Course for Engineers on Individual Development and Decision Making , Communication skills , Change Management , Knowledge Management
7. One day Management programme on Labour Laws
8. Four days maintenance training programme on Boiler maintenance , Turbine Maintenance , Electrical Maintenance , Instrumentation & Control Maintenance
9. Two months Induction training to Sub-Engineers and three days refresher course
10. Computer training programmes
11. Refresher course for Skilled workmen on O&M of Thermal Power Stations
12. Accounts Staff - 2 days , 3 days and 10 days workshops on Accounts Matters & Service Matters

3. APGENCO after careful consideration , hereby accords approval for conducting the training programmes during the year 2006-07 at an estimated amount of Rs. 55,71,600/- (rupees fifty five lakhs seventy one thousand and six hundred only) as per the details mentioned in Annexure – I enclosed to these orders . The expenditure includes boarding charges , training charges , honorarium to be paid to the faculty and cost of training kits , stationery etc.

4. Sanction is also accorded for an amount of Rs. 15,25,000/- (Rupees fifteen lakhs and twenty five thousand only) towards procurement of periodicals , annual maintenance contract for Xerox , Computer systems , procurement of spares to LCDs , projectors etc. and expenditure towards R&D Lab as detailed below :

I) Periodicals and library books	Rs. 50,000.00
II) Expenditure like Annual maintenance contract for Xerox machine(5352C and MX5834) , computer Systems , printers and related accessories , servicing And procurement of consumables and spares to Training resources equipment like OHP , LCDs , Slide projectors and miscellaneous etc.	Rs. 3,15,000.00
III) R & D Lab	
a) Consumables such as Chemicals , Gases & Calibration glasses etc.	Rs. 1,50,000.00
b) Repairs to equipment , calibration of the Equipment , purchase of equipments etc.	Rs.10,00,000.00
c) Technical reference books , CDs and office contingencies	Rs. 10,000.00

5. APGENCO also hereby directs that

- i) The Annual training calendar for the year 2006-07 , specifying the dates and profile of the programmes may be made available to the head quarters
- ii) The training programmes shall be conducted as per the Annual Training Calendar
- iii) The participants from the generating stations other than VTPS attending the training programmes conducted at Training Institute/VTPS on residential basis shall be provided free accommodation and hospitality like Tea/Snacks/working lunch etc. at Training Institute/VTPS . As such the participants from the stations other than VTPS shall be allowed to draw TA & DA as per the rules in vogue .

6. The CE/TI/VTPS is authorized to

- i) Finalise the syllabus and other course contents for conducting the programmes specified in the annexure .
- ii) Call for list of participants on deputation well in advance and make necessary working arrangements with regard to conducting of training programmes, as per the Training Calendar schedule .
- iii) Participants for the programmes will be drafted as per the details obtained during the Training Need Analysis exercise done at different Generating Stations . The details so obtained are already available with Training Institute/VTPS
- iv) Sanction individual working estimates wherever necessary within the overall amounts sanctioned .
- v) Collect course fee and accommodation charges in case of participants representing various other organizations .
- vi) Ensure that all arrangements are made such as stationery , software , course material, OHP , duplicating and upkeeping of reprographic equipment so that the programmes are more meaningful and successful .
- vii) During last week of every month details of the faculty, confirmation of participants and assistance needed from headquarters to adhere to the schedules drawn shall be sent to the Chief General Manager(Human Resource)/Vidyut Soudha /Hyderabad

7. The Expenditure is chargeable to the head of Account " APGENCO - Training Charges A/c.No.475004 " for the year 2006-07 .

8. This order issues with the concurrence of Director(Finance) vide U.O.No.103, dt.20.5.2006 .

(BY ORDER AND IN THE NAME OF APGENCO)

Encl : Annexure

AJAY JAIN
MANAGING DIRECTOR

To,
CE/TI/VTPS , Ibrahimpatnam -521 456 , Krishna Dist.

Copy to :

All CEs/APGENCO

OSD(T) to Director(Thermal) // EE(T) to Director(Technical)

ADE(T) to Director(Hydel) // PS to MD/APGENCO

SAO to Director(Finance) // PA to CGM(Adm)

PA to Director(Commercial) // Pay Officer/VS/Hyd // AO/CPR/APGENCO

C.No.CGM(HR)/DE(MPP)/CTC/1/2006

//FORWARDED:BY ORDER//

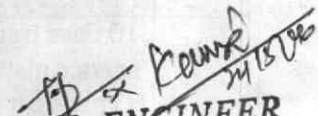
Divisional Engineer (MPP)

ANNEXURE - I

S.No	Name of the Training Programme	Duration	No of batches proposed	No of Participants	Expenditure for the programmes (Rupees)
I	FOR ENGINEERS:				
1	Induction training for Trainee Asst Engineers	3 Months	4	160	26,52,000.00
2	Two weeks refresher course on O&M of TPS for AE/AAE	2 weeks	4	160	3,08,000.00
3	Three days workshops/seminars	3 Days	1	40	46,000.00
4	Two days workshops/seminars	2 Days	15	600	4,70,000.00
5	One day workshops/seminars	1 Day	9	360	1,98,000.00
6	Two days Management Courses	2 Days	4	160	1,04,000.00
7.	One day management Course	1 days	1	40	18,000.00
8.	Four days maintenance training programme	4 days	4	80	64,000.00
II	FOR SUB-ENGINEERS				
1	Two months Induction training Programme	2 months	1	30	3,10,000.00
2	Three days refresher course	3 days	4	120	60,000.00
III	FOR WORKMEN				
1.	Two weeks Training programme for skilled persons on O&M of Thermal power stations.	2 Weeks	6	180	2,46,000.00
2	Three days locationwise training	3 days	6	180	90,000.00
IV	FOR ACCOUNTS STAFF				
A	EXECUTIVES				
1	Two days workshop for JAO/AAO/AO/SAOs	2 Days	2	60	22,000.00
B	NON EXECUTIVES				
1	Three days workshop on Accounts matters for for UDCs, LDCs, Typists .	3 Days	6	180	90,000.00
2	10 days training on Accounts & service matters to UDCs,LDCs, Typists for unqualified persons	10 days	2	50	87,000.00
3	Ten days training on Acconts & Service Matters to UDCs, LDCs, Typists.	10 Days	2	50	87,000.00
V	COMPUTER TRAINING PROGRAMMES				
1	Three/Four weeks Part Time Computer training programme on Windows operating system & Microsoft office and general Concepts to the Employees of APGENCO.	4 weeks	6	96	1,20,000.00
2	15 days full time advanced computer training programme on Database applications for Visual basic & Microsoft access to the employees of APGENCO other than VTPS.	15 days	2	32	74,600.00

3.	Two weeks part time advanced Computer training programme on Database applications for Visual basic & Microsoft access to the employees of APGENCO working in VTPS.	2 weeks	6	96	96,000.00
4.	Four weeks advanced computer training programme on Auto CAD to employees of APGENCO.	4 weeks	2	32	47,000.00
5.	15 days full time advanced computer training programme on "AUTOCAD to employees of APGENCO	15 days	1	16	40,000.00
6.	15 days full time advanced computer training programme on "Microsoft Project" to the employees of APGENCO	15 days	1	16	40,000.00
7.	One month part time advanced computer training programme on "Oracle with Visual Basic" to the employees of APGENCO	1 month	2	32	52,000.00
VI	Improvement of Computer Lab such as procurement of software required for training, UPS, Video Capture Card, Video Data Splitter, Periodicals & Journals related to computers and IT Modems, Spike Arrestors etc.	LS	LS	LS	2,50,000.00
Total					55,71,600.00

(Rupees Fifty five Lakhs and seventy one thousand and six hundred Only)


DIVISIONAL ENGINEER
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 Vidyuth Soudha,
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