



ANDHRA PRADESH POWER GENERATION CORPORATION LIMITED
ABSTRACT

APGENCO - Annual Training plan – Training Calendar for the year 2014-15 for the In-house training programmes to be organized at Training Institute/Dr.NTTTPS, Ibrahimpatnam – Budget Sanction Accorded

G.O.O No.152/CGM (Adm,IS&ERP)/2014

Dt.12.06. 2014

Read the following

1. Lr.No:CE / TI / Dr.NTTTPS / F. 21/D.No. 776/2013, Dated:16.11.2013
2. Memo No. CGM(Adm)/DE(MPP)/CTC/1902-4/2013, Dt. 20.12.2013
3. Lr.No:CE / TI / Dr.NTTTPS / Techl. / F. Budget/D.No. 1189/2014, Dated:01.03.2014
4. Lr.No:CE / TI / Dr.NTTTPS / ADE/Tech/F.Dkt/D.No105/14 Dt.28.04.2014

ORDER :

The Chief Engineer/Training Institute / Dr.NTTTPS has submitted the budget estimate vide letters in the references cited towards Induction Training to the Trainee Assistant Engineers, JPAs/JAOs Technical and Management Workshops/Seminars , computer training programmes to executives and non-executives and for O&M staff, maintenance of Computer Labs, Transformer oil test Lab, R&D Lab, Energy Meter Lab, Tan delta Lab, Procurement of Technical reference books, Periodicals, Journals, library books and Civil O&M works and Capital Budget estimate towards procurement of new equipment, to R&D Lab & Energy Meter Lab and Civil Infrastructural works, CEA Recognition certificate (Revalidation for next 5 years) payment charges and Civil O&M works and up keeping of Training Institute for the year 2014 - 2015 for **Rs. 15,06,51,100/- (Fifteen Crores Six lakhs Fifty one thousand and One hundred only)** and requested for the sanction of the budget.

2 The training programmes proposed by CE/TI/Dr.NTTTPS to be organized during the year 2014-15 include the following:

Three months Induction training programmes for newly recruited AEs (Electrical, Mechanical, Electronics & Civil etc.) of APGENCO

Three days workshops /seminars

Two days workshops/Seminars

One day Workshops/Seminars

Management Training programmes

One week refresher course on power plant familiarization

One day seminar/workshop & safety power medicine and first aid for workmen

Two days training programmes for workmen

2 weeks induction training programme on power plant familiarization to the newly recruited JPAs of Thermal stations

One month/Two weeks Industrial Training for Engineering Students

6 days training programme for TATA Engineers

6days training on Accounts &Service matters to Accounts and P&G Staff

2 days workshop on accounts matters &taxes for Accounts staff

3 days workshop on accounts &other matters for Sr.Asst., Jr.Asst & Typists

1month Induction training programme to Tr.JAO's/Promoted JAO's of APGENCO

Various Computer training programmes & ERP related training programmes.

3. After careful consideration, sanction is accorded for the following amounts against the various heads of the budget of Training Institute /Dr.NTTTPS for the year 2014-15.

S.No.	Description	Amount Sanctioned (Rs)
I	TRAINING PROGRAMMES: (Training Programmes proposed by CE/TI/Dr.NTTTPS)	83,43,540-00
II	CEA Recognition certificate (Revalidation for next 5 year) payment charges	1,50,000-00
	Sub Total (I+II) i.e Administration & General Expenses	84,93,540-00
III	AMC's OF THE EQUIPMENTS AVAILED AT TI & ACCESSORIES OF THE EQUIPMNET: A) i). Spare bulb of LCD projector (3 Nos),ii). Procurement of drum for canon zerox machine of image runner (2520)iii). LCD Projectors AMCs/Repairs iv). AMC for 3 Nos aqua guard water purifiers & Aqua guard water coolers v).procurement of library books, periodicals and journals to the library vi). AMC for Xerox machine 5020DN and consumables required vii). AMC for fax machine and consumables viii). Consumables/spares for systems, LCD projectors and its accessories and water coolers ix). Repair charges to old steel almarah, Furniture, T&P and UPS system ix). Computer tables and chairs 15Nos x). Annual subscription for group SMS package & For E journals xi). Renewal of broadband internet connection etc., xii). Big TV satellite network connection to TI hostel Dr.NTTTPS xiii). Cable connections (5 Nos) to the TI hostel, Dr. NTTTPS	4,42,369-00
IV	Expenditure towards Hired cars for CE/TI & SE/TI and conveyance of faculty	3,56,013-00
V	R&D Laboratories A) Tr. Oil Lab Consumables such as chemicals, gases & calibration gases etc. Repairs to equipment, up gradation, modification and calibration of the equipments etc and AMC charges to the equipment etc., Technical reference books CDs and office contingencies B) Energy Meter testing Lab Repairs/spares to the equipment, up gradation/ modification of the equipments consumables such as testing cables, pins, lugs and unforeseen expenses such as other consumables NABL Accreditation etc., C) Tan Delta Testing Repairs/Spares and calibration/up gradation/Modification of the equipment etc., Consumables such as Testing cables, sockets, clamps and unforeseen expenses	4,97,203-00
VI	Engaging of Contract driver for dept. Vehicle for the year 2014-15	1,24,894-00

VII	<p>Civil O&M Works</p> <p>i) Up keeping of TI buildings & plantation in the premises of TI Complex ii). Servicing, repair & cleaning of the body surface of window and split ACs iii). Repair and consumables for braine marie, dosa plate electrical model 9 KW, Steam cooking generator, civil, electrical maintenance, exhaust fans, pest –o-flash machine, refrigerator (LG make) 350 lts at canteen and kenstar washing machine, BPL color TV with stand at hostel block iv). Painting to the hostel block, administration block and canteen block at TI complex,</p> <p>Dr.NTTPS v).Renovation of fountain at the middle of administration block at Training Institute</p> <p>vi). Providing of shed for battery storage at backside of ADM block, TI, Dr.NTTPS vii). Providing of new drainage line in place of old drainage line at the back side of TI viii) Renovation of pathway at middle of the administration block, TI ix)Repair work for damaged chairs at TI hostel</p> <p>xi) Providing plantation in vacant area besides canteen block in TI</p>	13,20,653-00
	Sub Total(III+IV+V+VI +VII) i.e Repairs & Maintenance	27,41,132-00
	TOTAL	1,12,34,672-00

VIII. BUDGET UNDER CAPITAL HEAD:

S.No.	Description	Amount sanctioned (Rs)
(i)	Procurement of PC based simulators 210/250MW & 500/600MW required for TI and civil infrastructural works pertaining to simulators, renovation of hostel, necessary charges towards fulfillment of accreditation of laboratories.	
(ii)	<p><u>Procurement of New Equipment :</u></p> <p>i). Display of boards and line diagrams</p> <p>(ii). Procurement of godrej office table and chair (2 Nos) Godrej Almaras (4 Nos), godrej steel almaras, steel filing cabinet & steel rack for Tan delta sub – division, 3 Nos godrej closed steel almaras godrej store well plain with 4 ADJ shelves</p> <p>iii). Procurement of audio Video visuals like speakers, coller mikes, hand mikes etc., iv). Procurement of LCD projectors (2 Nos) v). Procurement of external multiple CD/DVD copiers</p> <p>vi). Computers 8 Nos vii). Laser printer-5 Nos for SE office</p> <p>viii). CPUs 21 Nos (under buy back)</p> <p>ix). Computer tables and chairs 15Nos</p> <p>x). computer lab chairs 25 Nos</p> <p>xi). Extension of LAN to the hostel, new Tr. Oil lab from TI Adm. Block</p> <p>xii). Digitalization of library books(Incl. purchase of scanners)</p> <p>xiii). Procurement of Xerox machine (For CE peshi under buy back)</p> <p>xiv). Procurement of coffee /tea machine (for CE peshi)</p> <p>xv) Procurement of portable power source, MTE Switzerland</p>	5,93,00,000-00

	Make, 12V version xvi). Gypsum board false ceiling for 5 Nos rooms of ADM block of Training Institute xvii) Washing machine for Training Institute Hostel xviii) Aluminum ladder & Drilling machine	
	Total	5,93,00,000-00

The O&M Budget allotted for BE 2014-15 in respect of Dr.NTTTPS including Training institute under the heads of *Repairs & Maintenance and Administration & General expenses* is **Rs. 95.31 Crores and Rs.15.03 crores** respectively. Out of the above total budget sanctioned for Dr.NTTTPS (O&M) and Training Institute, for Training Institute the following amounts are *tentatively* allocated from the allotted O&M Budget of Dr.NTTTPS for BE 2014-15 to meet the expenditure under two different heads for the year 2014-15.

S.No	Description	Amount (Rs.)
1	Repairs & Maintenance	27,41,132-00
2	Administration & General Expenses	84,93,540-00
	Total	1,12,34,672-00

In respect of Capital works, the same may be met from the Capital budget of **Rs. Rs.5.93 crores** available for BE 2014-15 of Training institute, Dr.NTTTPS.

However apart from the training programmes proposed by CE/TI/Dr.NTTTPS, Some of the training programmes related to computer, management courses & ERP related programmes shall be organized at APGENCO building/Erragadda/Hyderabad, Vidyuth Soudha/Hyderabad & Other Thermal/ Hydel Stations from the same budget now sanctioned against the training programmes head.

4. The CE/TI/Dr.NTTTPS may take necessary action on the following:

i) The Annual training calendar for the year 2014-15 indicating the dates and profile of the Programmes month wise may be made available to the head quarters by 1st week of JULY 2014.

ii) The participants from the Generating stations other than Dr.NTTTPS attending the training programmes conducted at Training Institute/ Dr.NTTTPS on residential basis shall be provided free accommodation and hospitality at Training Institute/Dr.NTTTPS . As such the participants from the stations other than Dr.NTTTPS shall be allowed to draw TA & DA as per the rules in vogue. Boarding & Lodging shall be provided to the all the participants who have attending for the Induction training.

iii) During last week of every month details of the external faculty, number of participants station wise attended shall be sent to the Chief General Manager (Administration,IS&ERP)/Vidyut Soudha /Hyderabad .

5. The CE/TI/Dr.NTTPS is authorized to

i)Finalize the syllabus and other course contents for conducting the programmes.
Call for list of participants on deputation well in advance and make necessary working arrangements with regard to conducting of training programmes including simulator training (for 210MW & 500MW Units).

ii).Participants to the programmes will be drafted in consultation with station / Unit heads who sponsors as per the actual training needs accord sanction to individual work estimates wherever necessary within the overall amount sanctioned.

iii).Collect course fee and accommodation charges in case of participants representing various other organizations and employees participating in training programme from TG GENCO.

iv).Ensure that all arrangements are made such as stationery, software, course material, OHP, duplicating and up keeping of reprographic equipment so that the programmes are more meaningful and successful.

6. The Existing practice of seeking permission from head quarters to utilization of unspent amount apportioned to a particular programme to some other new or sanctioned programme is dispensed with and CE/TI/Dr.NTTPS is authorized to re appropriate /adjust / utilize the amounts sanctioned against one training programme to another training programme or new programme as per necessity subject to limiting over all budget sanctioned.

7. The Expenditure towards training programmes is chargeable to the Account No 470600, and expenditure towards procurement of new equipment under capital head is chargeable to Capital scheme codes of Dr.NTTPS for the year 2014-15.

8. This order issues with the concurrence of Managing Director vide U.O No 1141 dt:28-05-2014

K. VIJAYANAND
MANAGING DIRECTOR

To
The Chief Engineer/Training Institute/Dr.NTTPS
The Chief Engineer/O&M/Dr.NTTPS

Copy to the :

All Station Heads & Functional Heads of APGENCO

PS to MD/APGENCO //Dy.CCA to Director (Finance& Commercial) // ADE(Tech.) to Director (Thermal & Projects)//ADE(Tech.) to Director (Hydel)// ADE(T) to Director (Coal & Logistics)//PS to Director (HR & IR)//PA to CGM(Adm,IS&ERP)//Pay Officer/VS/Hyd //AO/TI/Dr.NTTPS

C.No.CGM(Adm.,IS&ERP)/DE(MPP)/CTC/ 5/ 2014

//FORWARDED::BY ORDER//
Divisional Engineer (MPP)