

CALENDER OF TRAINING PROGRAMMES FOR 2007-2008
TRAINING INSTITUTE, VTPS

No	Name of the Training Programme	Apr 2007	May 2007	June 2007	July 2007	Aug 2007	Sept 2007	Oct 2007	Nov 2007	Dec 2007	Jan 2008	Feb 2008	Mar 2008	Duration	Batches
I.	Induction Training Programme.														
	For Asst. Engineers														
1.	Induction Training to the trainee Asst. Engineers (Electrical / Mechanical / Telecom/I&C/Computers & Civil ...)	*			*			*			*			3 months	4
2.	2 weeks refresher course on O&M of TPS to the Engineers of APGENCO.(AE/AEE & above)		*			*			*			*		2weeks	4
A.	SEMINARS/WORKSHOPS														
1.	Workshop on Instrumentation & Auto Controls		*											2 days	1
2.	Workshop on Boiler & Its Auxiliaries			*										2 days	1
3.	Workshop on Turbine and its Auxiliaries				*									2 days	1
4.	Workshop on LV Switchgear											*		3 days	1
5.	VGB Workshop					*								3 days	1
6.	Workshop on Turbo Alternators (Generators)								*					3 days	1
7.	Seminar on Protection and Electrical System by M/S L&T										*			3 days	1
8.	Workshop on Coal Handling Plant					*								2 days	1
9.	Seminar on Structural Analysis and Design						*							2 days	1
10.	Workshop on Thermal Power Station Operation							*						2 days	1
11.	Workshop on Pumps		*											1 day	1
12.	Seminar Turbo supervisory Instruments and VFD								*					2 days	1
13.	Seminar on Computer Hardware Concepts									*				2 days	1
14.	Workshop on Electrical & Pneumatic Actuators			*										1day	1
15.	Workshop on Condition Monitoring of Bearings				*									1 day	1
16.	Workshop on Cost Reduction Techniques in O&M of Power Stations										*			2 days	1
17.	Workshop on Cooling Towers					*								1 day	1
18.	Seminar on Battery Maintenance						*							1 day	1
19.	Seminar on Motor Maintenance							*						1 days	1
20.	Seminar on Service Matters and Office Procedures											*		2 day	1
21.	Seminar on Excitation systems												*	2 days	1
22.	Workshop on Relay testing and maintenance								*					1 day	1
23.	Workshop on fire safety & fire fighting equipment (one batch for Officers & one batch for workmen)									*				1 day	2
24.	Seminar on Disaster Management		*											2 days	1
25.	Seminar on Transformers			*										2 days	1
26.	Seminar on Chemical aspects of Thermal Power Stations				*									2days	1
27.	Seminar on operational problems/issues of Gas Turbo Stations											*		2days	1
II).	MANAGEMENT COURSES														
1.	Workshop on individual development and decision making						*							2 day	1
2.	Seminar on Communication skills							*						2 days	1
3.	Seminar on Change Management									*				2 days	1
4.	Seminar on Knowledge Management										*			2 days	1
5.	Seminar on Labour Laws and Acts											*		2 days	1
B.	For Sub – Engineers														
	Two Months Induction Training Programme			*										2 months	1
2.	Refresher course for Sub-Engineers						*		*		*			3days	3
C.	For Accounts Staff														
1	2days workshop to JAO,AAO,AO & SAO of APGENCO					*					*			2days	2
2.	3days workshop on "Accounts and other Matters"	*		*			*	*		*		*		3days	6
3.	10days training programme on "Accounts and Service Matters" to UDC, LDC, Typists of APGENCO.				*									10 days	1
4.	10days training programme on "Boards" Higher Grade Examination" to unqualified UDC,LDC, Typists of APGENCO.		*											10 days	1
D.	FOR WORKMEN														
1	Refresher course on O&M of Thermal Power Stations		*		*		*		*		*		*	2 weeks	6
2.	Specialized Location wise training on TPS			*				*				*		3days	3

III.	Computer Training														
1.	20 days part time computer training programme on "MS Office and General Concepts" to the employees of APGENCO.	**	**											20days	4
2.	10days full time computer training programme on "MS Office and General Concepts" to the employees of APGENCO.			**	*								10days	2
3.	08 days part time advanced computer training programme on "Advanced concepts using MS Excel & Power Point" to the employees of APGENCO.				**	*	*							8days	4
4.	04 days full time advanced computer training programme on "Advanced concepts using MS Excel & Power Point" to the employees of APGENCO.					*	*							4days	2
5.	One week advanced computer training on "Networking and Server Administration" to the employees of APGENCO.				**									One week	2
6.	One week full time advanced computer training on "ASP. Net Programming Concepts" to the employees of APGENCO.					*								One week	1
7.	10 days full time advanced computer training on "Auto CAD" to the employees of APGENCO.								*					10days	1
8.	20 days part time advanced computer training on "Auto CAD" to the employees of APGENCO.						**	**						20days	4
9.	One week full time advanced computer training programme on "VB .Net Programming Concepts" to the employees of APGENCO.									*				One week	1
10.	10 days full time advanced computer training programme on "STAD Pro" to the employees of APGENCO.									*				10days	1
11.	One week full time advanced computer training programme on "Crystal Reports" to the employees of APGENCO.										*			One week	1
12.	20 days part time advanced computer training programme on "Oracle based Applications Development" to employees of APGENCO.											**		20days	2
13.	10 days full time advanced computer training programme on "Oracle based Application development" to the employees of APGENCO.												*	10days	1

**CHIEF ENGINEER
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