

## CHAPTER – 1

### ORGANISATION FUNCTIONS AND DUTIES (SECTION 4(1) (B) (I) ) 2.1 PARTICULARS OF THE ORGANISATION, FUNCTIONS AND DUTIES

<i>S.No.</i>	<i>Name of the Organisation</i>	<i>Address</i>	<i>Functions</i>
1.	Andhra Pradesh Power Generation Corporation Limited	Vidyut Soudha, Hyderabad	Acquire, Establish, Construct and Operate Electric Generating Stations, Manufacture, Trading, Coordination, Investigate and prepare Project Reports, Operate and to carry on the business of Coal mining, Borrowing power, to acquire and lease property, to acquire business for companies, to obtain authority etc., to carry out its objects, to acquire know-how etc., to undertake research and training, to improve property and etc., to invest money, to undertake joint venture, to provide for welfare of employees, to sell property to enter into contracts, to establish agencies etc., to subscribe for shares, to create depreciation funds, to open accounts in banks, to acquire part of companies, to carry on consultancy services, to promote other companies, to carry on convenient business, to act as on entrepreneur on behalf of Central or State Government, to advance money, to collect information etc., to carry on the business of carriers by land etc, to deal with goods etc., dealt with by subsidiaries, limited liability and share capital.

## CHAPTER – 2

### POWERS AND DUTIES OF OFFICERS AND EMPLOYEES (SECTION 4(1) (B) (II) )

#### 3.1 DETAILS OF THE POWERS AND DUTIES OF OFFICERS AND EMPLOYEES OF THE AUTHORITY DESIGNATION.

S.No	Name of the Officer/ Employee	Designation	Duties Allotted/ Powers
			<p>So far as duties of various Officers and employees are concerned, it is guided by the Principle, Cheques and Balances.</p> <p>Board of Directors of the Apex Body to take policy decisions in the matter of Generation of Power. In doing so the Board is guided by the various manuals and Regulations. Board is consisting of Chairman, Managing Director and Six (6) Directors.</p>
1.	Sri Sutirtha Bhattacharya, IAS	Chairman	Preside over the Board meetings and SPC meetings etc.,
2.	Sri K. Vijayanand, IAS	Managing Director	To look after the day to day Administrative functions.
3.	Sri D. Prabhakar Rao	Director (Finance)	Incharge of Finance, Budget, Financial Resources and Accounting of APGENCO.
4.	Sri C. Radha Krishna	Director (Projects) &	Incharge of all New Thermal Power Projects.
		Director (Thermal) (A/c)	Incharge of Operation & Maintenance of all Thermal Stations
5.	Sri G. Adishesu	Director (Hydel)	Incharge of Operation & Maintenance of all Hydel Stations.
6.	Sri U.G. Krishna Murthy	Director (Technical)	Incharge of all Civil activities and Environmental aspects of all Thermal, Hydel & Gas Stations.
7.	Sri G. Vaman Rao	Director (HR)	Incharge of all HR & Administrative activities etc.,
8.	Sri A. Rama Rao	Executive Director (IS)	Computerisation of all matters of APGENCO at Vidyut Soudha and Generating Stations
9.	Sri T. Prabhakara Rao, IRTS	Executive Director (Coal)	Arrangement of Transportation of Coal from Singareni Collieries, Mahanandi Coal Mines to Various Thermal Stations.
10.	Sri Krishnand Triparthy, IPS	Chief of Vigilance & Security	Incharge of all Security, Vigilance, Safety & Fire arrangements of all Generating Stations.

**CADRE STRENGTH OF APGENCO AS ON 31.03.2010 (PROVISIONAL)**

<b>Sl.No.</b>	<b>Name of the Category</b>	<b>Sanctioned</b>	<b>Filled</b>	<b>Vacant</b>
1.	ENGINEERING EXECUTIVE	3910	3004	906
2.	ENGINEERING NON-EXECUTIVE	644	319	325
3.	CHEMICAL EXECUTIVE	141	95	46
4.	NON-TECHNICAL EXECUTIVE	290	228	62
5.	NON-TECHNICAL NON-EXECUTIVE	1412	1043	369
6.	TEACHING STAFF	9	5	4
7.	SECURITY STAFF	695	230	465
8.	MEDICAL STAFF	109	79	30
9.	OPERATION & MAINTENANCE AND CONSTRUCTION STAFF	8473	5690	2783
	<b>TOTAL</b>	<b>15683</b>	<b>10693</b>	<b>4990</b>
	<b>NON-WORKMEN AND WORKMEN IN APGENCO</b>			
1.	NON-WORKMEN (Executive)	4681	3609	1072
2.	WORKMEN (Non-Executive)	11002	7084	3918
	<b>GRAND TOTAL</b>	<b>15683</b>	<b>10693</b>	<b>4990</b>

## **1. PROJECT HEAD**

In Andhra Pradesh Power is being generated through Thermal, Hydel & Gas Stations and each Generating Station is headed by the Chief Engineer/Superintending Engineer assisted by their sub-ordinate Officers viz., Divisional Engineer/ ADE/AEE/ AE and AAE etc., to look after the operation & Maintenance activities of Power Stations including Financial, Administrative and General Services.

## **2. CHIEF GENERAL MANAGER (Administration)**

All matters pertain to Engineers and Technical Staff. Service matters, Disciplinary Cases, Promotions, Postings, Man Power Planning, Training, Sanction of Terminal benefits, Pensions, and Direct Recruitment, Theft of materials, Write-Off proposals, Accidents, Sanction of Ex-Gratia, Implementation of Telugu Language as Official language, Enquiries.

## **3. CHIEF GENERAL MANAGER (Human Resource)**

All Service matters relating to O&M Staff Disciplinary Cases, Transfers of O&M Staff Union Management relations, Legal Matters and absorption of contract labour, Ex-casual labour and land losers, Right to Information Act, Extension of time for Departmental Quarters, Clarification on Departmental Quarters & HRA, SC/ST Grievances Cell, Union Matters, Sports, Welfare Measures, Education, Hospital and Dispensaries, Incentives, Printing & Stationary.

## **4. JOINT SECRETARY (Personnel)**

All matters pertaining to Non-Technical Personnel. Service matters of P&G Service, Accounts Service, Medical Service and General Service, Disciplinary Cases, Regulations, Promotions, Postings, Compassionate Appointments, Loans & Advances, Sanction of Terminal Benefits, Pensions, GPF Withdrawals, Corporate Communication Cell, Advertisements, Settlement of Advertisement Bills, Paper Clippings & Maintaining of Public Relations & Press meetings.

## **5. Executive Director (Information Systems)**

Incharge of Computers & Information Systems, Telecom Wing for all projects in APGENCO.

**6. Chief of Vigilance & Security**

Incharge of Security Matters, Fire Matters & Vigilance matters of APGENCO.

**7. FA & CCA (Resources)**

Mobilisation of Funds from various Financial Institutions. All types of payments

**8. FA & CCA (Accounts)**

Maintenance of Accounts

**9. FA & CCA (Audit)**

Attending Internal Audit and A.G. Audit.

**10. Deputy Secretary (Administration)**

- i) Asst. Secretaries (Adm/ Panels/ V&Rectt-Techl)
- ii) Personnel Officers (Admn/ Panels/ V & RT)
- iii) Jr. Personnel Officers (Admn/ Panels/ V&RT)



Assisting CGM(Admn) in the service matters of Engineering Establishment.

**11. Deputy Secretary (Personnel)**

- i) Asst. Secretary (Personnel)
- ii) Personnel Officers (Services, Per, CRD)
- iii) Jr. Personnel Officers (Services, Per)



Assisting CGM(Admn) in the service matters of Technical Staff, Central Despatch etc.,

**12. Deputy Secretary (Establishment)**

- i) Asst. Secretaries (Estt/ Panels/ V&Rectt-NT, CCC)
- ii) Personnel Officers (Estt/ Panels/ V&R-NT, CCC)
- iii) Jr. Personnel Officers (Estt/ Panels/ V&R-NT, CCC)



Assisting Joint Secretary (Per) in the service matters of Non-Technical Employees.

**13. Deputy Secretary (Services)**

- i) **Law Officer (RTI)**
- ii) Asst. Secretaries (Services/Medical)
- iii) Deputy Civil Surgeon (VSD)
- iv) Personnel Officers (RTI, Medical, Stationary, Statutory Provisions)
- v) Jr. Personnel Officers (RTI, Medical, Stnry)



Assisting in subjects attached to CGM(HR)

**14. Deputy Secretary (O&M)**

- i) Asst. Secretary (O&M)
- ii) Personnel Officers (O&M, Q & Disciplinary Cases)
- iii) Jr. Personnel Officer (O&M, Q & Disciplinary Cases)



Assisted in subjects attached to CGM(HR).

**15. Law Officer (Thermal)**

- i) Personnel Officers (Legal)
- ii) Jr. Personnel Officers (Legal)



Assisted in Legal Subjects pertains to Thermal Stations attached to CGM(HR).

**16. Law Officer (Hydel)**

- i) Personnel Officers (Legal)
- ii) Jr. Personnel Officers (Legal)



Assisted in Legal Subjects pertains to Hydel Stations attached to CGM(HR).

**17. Asst. Secretary (O&M-Hydro)**

- i) Personnel Officer (O&M-Hydro)



Assisted in O&M-Hydro works related to Hydel Stations like MHSs/Pochampad, TB Dam etc attached to CGM(HR)

**18. Asst. Secretary (Sports) →**

Assisted in subjects related to Sports.

## CHAPTER – 4

### PROCEDURE FOLLOWED IN DECISION MAKING PROCESS (SECTION 4 (1) (B) (III) )

#### 4.1 PROCEDURE FOLLOWED IN DECISION MAKING BY THE PUBLIC AUTHORITY.

<i>Activity</i>	<i>Description</i>	<i>Decision Making process</i>	<i>Designation of Final Decision Making Authority</i>
Works to be carried out	Repairs and maintenance works inclusive of Civil works	<p>Preparation of Estimates, Floating Tenders, Finalisation of tenders as per the organization manuals and carry out the works to keep the machines running.</p> <p><b><i>Procurement of Materials:</i></b> The requirement of the material based on the indents received, floating of tenders and finalization of tenders based on the purchase manuals.</p>	Chief Engineers/ Superintending Engineers if considered necessary consultation with the Director concerned.

## CHAPTER – 5

### NORMS SET FOR THE DISCHARGE OF FUNCTIONS (SECTION 4 (1) (B) (iv) )

#### 5.1 DETAILS OF THE NORMS/ STANDARD SET BY THE PUBLIC AUTHORITY FOR THE DISCHARGE OF ITS FUNCTIONS/ DELIVERY OF SERVICES

<i>S.No.</i>	<i>Functions/ Service</i>	<i>Norms/ Standards of Performance Set</i>	<i>Time Frame</i>	<i>Reference Document prescribing the norms (Citizen's Charter, Service Charter etc)</i>
1.	Preparation of Estimates, Floating tenders, finalization of tenders as per the organization manuals and carryout the works to keep the machines running	Standard procedure prescribed by the A.P. Government and adopted by P.S.U.s.	As prescribed by the Government of A.P Manuals.	

## CHAPTER – 6

### RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS FOR DISCHARGING FUNCTIONS (SECTION 4 (1) (B) (V) )

#### 6.1 LIST AND GIST OF RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS HELD BY PUBLIC AUTHORITY OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING FUNCTIONS

The Rules, Regulations and enactments governing the functions of APGENCO and the Organisation functioning under its direct control are summarized below:-

<i>S.No</i>	<i>Gist of Contents</i>	<i>Price of the Publication, if priced.</i>
1.	Electricity Act, 2003 and Rules under Enactment	No price, since they are meant for APGENCO, the manuals are not for private circulation.
2.	A.P. Electricity Reforms Act, 1998.	
3.	Energy Conservation Act, 2001.	
4.	A.P. Electricity Duty Act, 1939	
5.	Indian Electricity Rules, 1956	
6.	A.P. Electrical Licensing Regulations, 1987	
7.	APSEB Revised Conduct and Regulations	
8.	APSEB Employees Disciplines & Appeal Regulations	
9.	APSEB Operation Guidelines	
10.	APEREC Orders and Guidelines	
11.	APSEB Service Regulations	
12.	APSEB Leave Regulations	
13.	Purchase Management Manual	
14.	Stores Management Manual	
15.	Accounts Manual	
16.	Internal Manual	
17.	Delegation of Powers	
18.	APSEB GPF Regulations	

## CHAPTER – 7

### CATEGORIES OF DOCUMENTS HELD BY THE PUBLIC AUTHORITY UNDER ITS CONTROL ( SECTION 4 (1) (B) (VI) )

#### 7.1 INFORMATION ABOUT THE OFFICIAL DOCUMENTS HELD BY THE PUBLIC AUTHORITY OR UNDER ITS CONTROL

<i>S.No.</i>	<i>Category of the Document</i>	<i>Designation and Address of the Custodian (Held by/ under the control of whom)</i>
1.	Purchase Documents	Superintending Engineer
2.	Works Contracts	Superintending Engineer/ Divisional Engineer
3.	Hired Vehicles Documents	Superintending Engineer
4.	Service Regulations	Superintending Engineer (Admn)
5.	Leave Regulations	Superintending Engineer (Admn)
6.	Employees Conduct, Discipline & Appeal Regulations	Superintending Engineer (Admn)
7.	Medical Reimbursement	Superintending Engineer (Admn)
8.	Court Cases	Superintending Engineer (Admn)
9.	Audit Reports	Superintending Engineer (Admn)
10.	Budget & Cash Grants	Superintending Engineer (Admn)
11.	Pay & Allowances, Pension Data, GPF/EPF of O&M Staff	Superintending Engineer/ Divisional Engineer
12.	Documents related to monthly ORT Meetings and Coordination Meetings	Sr. Accounts Officer/Accounts Officer
13.	Files related to AAR's & IT Returns	Superintending Engineer
14.	Media: Press Clippings of daily News Papers and rejoineder	Superintending Engineer (Admn)
15.	System of Performance particulars	Superintending Engineer
16.	Pay Bills	Sr. Accounts Officer/Accounts Officer
17.	All Contract and Purchase Bills	Sr. Accounts Officer/Accounts Officer
18.	All Vouchers	Accounts Officer/Asst. Accounts Officer

**CHAPTER – 8**

**ARRANGEMENT OF CONSULTATION WITH OR REPRESENTATION BY THE MEMBERS OF THE  
PUBLICATION RELATION TO THE FORMULATION OF POLICY OR IMPLEMENTATION THERE OF  
( SECTION 4 (1) (B) (VII) )**

**8.1 ARRANGEMENTS BY THE PUBLIC AUTHORITY TO SEEK CONSULTATION. PARTICIPATION OF  
PUBLIC OR ITS REPRESENTATIVES FOR FORMULATION AND IMPLEMENTATION OF POLICIES**

<b>S.No</b>	<b>Functions/ Service</b>	<b>Arrangements for Consultation with or Representation of Public in Relations with Police Formulation</b>
<b>NOT APPLICABLE</b>		

## CHAPTER – 9

### BOARDS, COUNCILS, COMMITTEES AND BODIES CONSTITUTED AS PART OF PUBLIC AUTHORITY

#### 9.1 INFORMATION ON BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES RELATED TO THE PUBLIC AUTHORITY

S.No	Name of Board/ Council/ Committee etc.,	Composition	Powers & Functions	Whether its meetings open to Public/ Minutes of its Meetings accessible for Public.
1.	Stores Purchase Committee	Full Board, Members inclusive of Chairman, Non-Whole time Members	As per Delegation of Powers & Regulations	Minutes are not open to the Public
2.	Purchase Committee	Various Committees coming under the category as per the Delegation of Powers	- Do-	- Do -
3.	Departmental Promotion Committee			
4.	Audit Committee	Director (Commercial), Director (Finance) and one Non Whole time Director	- Do-	- Do -
5.	Safety Committee	SEs, Safety Officer and concerned Divisional Head inclusive of one O&M Personnel	- Do-	- Do -

## CHAPTER – 10

### DIRECTORY OF OFFICER AND EMPLOYEES ( SECTION 4 (1) (B) (IX) )

#### 10.1 INFORMATION ON OFFICERS AND EMPLOYEES WORKING IN DIFFERENT UNITS OR OFFICERS AT DIFFERENT LEVELS AND THEIR CONTACT ADDRESSES (Including Officers in charge of Grievances redressal, Vigilance, Audit etc)

S.No	Name of Office/ Administrative Unit	Name, Designation & Address of Officer/ Employee	Telephone & Fax No. Office Tel, Residence Tel & Fax	E-Mail
1.	Vidyut Soudha, Hyderabad	Sri Suthirtha Bhattacharya, IAS, Chairman	040 – 2339 1174 (Off) 040 – 2381 2653 (Res)	
2.	Vidyut Soudha, Hyderabad	Sri K. Vijayanand, IAS, Managing Director	040 – 2331 7643 (Off) 040 – 2341 7566 (Res)	
3.	Vidyut Soudha, Hyderabad	Sri D. Prabhakara Rao, Director (Finance)	040 – 2331 7629 (Off) 040 – 2355 6999 (Res)	
4.	Vidyut Soudha, Hyderabad	Sri C. Radha Krishna, Director (Projects) & A/c Director(Thermal)	040 – 2322 1222 (Off) 040 – 2322 7844 (Res)	
5.	Vidyut Soudha, Hyderabad	Sri G. Adishesu, Director (Hydel)	040 – 2331 7661 (Off) 040 – 2370 2838 (Res)	
6.	Vidyut Soudha, Hyderabad	Sri U.G. Krishna Murthy, Director (Technical)	040 – 6666 0025 (Off) 040 – 2381 4994 (Res)	
7.	Vidyut Soudha, Hyderabad	Sri G. Vaman Rao, Director (HR)	040 – 3983 9514 (Off) 040 – 2323 4294 (Res)	
8.	Vidyut Soudha, Hyderabad	Sri A. Rama Rao, Executive Director (IS)	040 – 2349 9999 (Off) 040 – 2339 6026 (Res)	
9.	Vidyut Soudha, Hyderabad	Sri T. Prabhakar Rao, Executive Director (Coal)	040 – 2349 9601 (Off) 94906 27052 (Res)	
10.	Vidyut Soudha, Hyderabad	Sri Ch.V.S. Ramachandran, CGM(Adm)	040 – 23499 511 (Off) 94409 07668 (Res)	
11.	Vidyut Soudha, Hyderabad	Sri S. Ashok Kumar, CGM(HR)	040 – 2349 9578 (Off) 08455 – 281089 (Res)	
12.	Vidyut Soudha, Hyderabad	Sri M. Sukumar, Joint Secretary (Per)	040 – 2349 9518 (Off) (Res)	

13	Vidyut Soudha, Hyderabad	Sri Krishnand Triparthy, IPS Chief of Vigilance & Security	040 – 2349 9611 (Off) 040 – 2373 4988 (Res)	
14	Dr. NTTPS	Sri S. Anjaneya Rao, Chief Engineer/O&M/Dr.NTTPS	0866 – 2882 425 (Off) (Res)	
15	RTPP	Sri K. Raja Samson, Chief Engineer/O&M/RTPP	08563 – 232 103 (Off) 08563 – 232 101 (Res)	
16	O&M/KTPS	Sri B. Lakshmaiah, Chief Engineer/O&M/KTPS	08744 – 254 043 (Off) 08744 – 254 032(Res)	
17	KTPS-V Stage	Sri N. Raja Sekhar Rao, Chief Engineer/O&M/KTPS-V	08744 – 255 275 (Off) 08744 – 255 368 (Res)	
18	KTPP	Sri G. Kishore Babu, Chief Engineer/O&M/KTPP	08713 – 200 240 (Off) (Res)	
19	Srisailam	Sri B. Samuel, Chief Engineer/O&M/Srisailam	08524 – 237 736 (Off) 08524 – 286 038 (Res)	
20	Lower Sileru	Sri R. Krupa Sagar, Chief Engineer/O&M/LSHES	08748 – 274 271 (Off) 08748 – 274 048 (Res)	

## CHAPTER – 11

### MONTHLY REMUNERATION RECEIVED BY OFFICERS AND EMPLOYEES INCLUDING THE SYSTEM OF COMPENSATION A PROVIDED IN REGULATION (SECTION 4 (1) (B) (X) )

**Workmen Master Scale:** Rs. 8420 – 170 – 9270 – 250 – 10520 – 325 – 12145 – 400 – 14145 – 485 – 16570 – 590 – 19520 – 700 – 23020 – 830 – 27170 – 955 – 31945 – 1115 – 37520 – 1280 – 43920 (w.e.f 01.04.2010)

<i>S.No</i>	<i>Workmen</i>	<i>Scale of Pay</i>
1.	Mazdoor & Equivalent	Rs. 8420 – 170 – 9270 – 250 – 10520 – 325 – 12145 – 400 – 13745.
2.	J.L.M & Equivalent	Rs. 8760 – 170 – 9270 – 250 – 10520 – 325 – 12145 – 400 – 14145.
3.	JPA & Equivalent	Rs. 9520 – 250 – 10520 – 325 – 12145 – 400 - 14145 – 485 – 16085.
4.	LDC/ Assistant/Typist	Rs. 10520 – 325 – 12145 – 400 – 14145 – 485 – 16570 – 590 – 18340.
5.	UDC/Sr. Steno/JPO	Rs. 12545 – 400 – 14145 – 485 – 16570 – 590 – 19520 – 700 – 23020 – 830 – 23850.
5.	FM Grade-I	Rs. 13345 – 400 – 14145 – 485 – 16570 – 590 – 19520 – 700 – 23020 – 830 – 27170.
6.	Draughtsman/ SSI	Rs. 15115 – 485 – 16570 – 590 – 19520 – 700 – 23020 – 830 – 27170 – 955 – 30990.

**Non –Workmen Master Scale:** Rs 10575 – 485 – 13000 – 650 – 16250 – 800 – 20250 – 955 – 25025 – 1115 – 30600 – 1280 – 37000 – 1430 – 44150 – 1585 – 52075 – 1750 – 60825 – 1900 – 70325 (w.e.f 01.04.2010)

<i>S.No</i>	<i>Non - Workmen</i>	<i>Scale of Pay</i>
1.	Sub-Engineer	Rs. 11545 – 485 – 13000 – 650 – 16250 – 800 – 20250 – 955 – 23115
2.	Jr. Accounts Officer	Rs. 19450 – 800 – 20250 – 955 – 25025 – 1115 – 30600 – 1280 – 31880.
3.	AAE	Rs. 22160 – 955 – 25025 – 1115 – 30600 – 1280 – 34440.
4.	AE/PO/AAO/AM(HR)	Rs. 23115 – 955 – 25025 – 1115 – 30600 – 1280 – 35720.
5.	ADE/AO/DM(HR)	Rs. 27255 – 1115 – 30600 – 1280 – 37000 – 1430 – 41290.
6.	DE/AS/SAO/LO	Rs. 30600 – 1280 – 37000 – 1430 – 44150 – 1585 – 45735.
7.	SE/DS/Dy.CCA	Rs. 33160 – 1280 – 37000 – 1430 – 44150 – 1585 – 48905.
8.	Joint Secretary	Rs. 38430 – 1430 – 44150 – 1585 – 52075.
9.	CE/CGM/FA & CCA.	Rs. 39860 – 1430 – 44150 – 1585 – 52075.

**CHAPTER – 12**

**BUDGET ALLOCATED TO EACH AGENCY INCLUDING PLAN Etc., (SECTION 4 (1) (B) (XI) )**

**12.1 INFORMATION ABOUT THE DETAILS OF THE PLANS, PROGRAMMES AND SCHEMES UNDERTAKEN BY THE PUBLIC AUTHORITY FOR EACH AGENCY.**

**12.2 INFORMATION ON THE BUDGET ALLOCATED FOR DIFFERENT ACTIVITIES UNDER DIFFERENT PROGRAMMES/ SCHEMES / PROJECTS Etc..**

**NOT APPLICABLE**

**CHAPTER – 13**

**MANNER OF EXECUTION OF SUBSIDY PROGRAMME ( SECTION 4 (1) (B) (XII) )**

**13.1 THE ACTIVITIES / PROGRAMMES/ SCHEMES IMPLEMENTED BY THE PUBLIC AUTHORITY FOR WHICH SUBSIDY IS PROVIDED**

**13.2 INFORMATION ON THE NATURE OF SUBSIDY, ELIGIBILITY CRITERIA FOR ASSESSING SUBSIDY AND DESIGNATION OF OFFICER COMPETENT TO GRANT SUBSIDY UNDER VARIOUS PROGRAMMES/ SCHEMES**

**13.3 MANNER OF EXECUTION OF THE SUBSIDY PROGRAMME**

**NOT APPLICABLE**

**CHAPTER – 14**

**PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORISATION GRANTED BY THE PUBLIC AUTHORITY ( SECTION (4) (1) (B) (XIII) )**

**14.1 THE NAMES AND ADDRESSES OF RECIPIENTS OF BENEFITS UNDER EACH PROGRAMME/ SCHEME SEPARATELY**

**NOT APPLICABLE**

**CHAPTER – 15**

**INFORMATION AVAILABLE IN ELECTRONIC FORM (SECTION 4 (1) (B) (XIV) )**

**15.1 THE DETAILS OF INFORMATION RELATED TO THE VARIOUS SCHEMES OF THE DEPARTMENT, WHICH ARE AVAILABLE IN ELECTRONIC FORMATS (FLOPPY, CD, VCD, WEBSITE, INTERNET Etc.,)**

**[www.apgenco.gov.in](http://www.apgenco.gov.in)**

## CHAPTER – 16

### PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION (SECTION 4 (1) (B) (XV) )

#### 16.1 PARTICULARS OF INFORMATION DISSEMINATION MECHANISMS IN PLACE/FACILITIES AVAILABLE TO THE PUBLIC FOR ACCESSING OF INFORMATION

Facility	Description (Location of Facility/ Name etc)	Details of information made available
Notice Boards	In all Offices	Tender details etc.,
News Papers	In all Offices	<a href="http://www.apgenco.gov.in">www.apgenco.gov.in</a>
Office Library	In all Offices	

## CHAPTER – 17

### NAMES, DESIGNATION AND OTHER PARTICULARS OF PUBLIC INFORMATION OFFICERS ( SECTION (4) (1) (B) (XVI) )

#### 17.1 CONTRACT INFORMATION ABOUT THE PUBLIC INFORMATION OFFICERS AND ASST.PUBLIC INFORMATION OFFICERS DESIGNATED FOR VARIOUS OFFICES/ADMINISTRATIVE UNITS AND APPELLATE AUTHORITY/ OFFICER (s) FOR THE PUBLIC AUTHORITY

AVAILABLE IN [www.apgenco.gov.in](http://www.apgenco.gov.in) (Website)